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ROYAL GOVERNMENT OF BHUTAN  
Ministry of Finance  
HUMAN RESOURCE DIVISION

**BHUTAN**  
Believe

MoF/HRD/2(5)/2025/199

September 24, 2025

**VACANCY ANNOUNCEMENT**

The Ministry of Finance is pleased to announce the vacancy for Asst. Procurement Officer on consolidated contract w.e.f October 15, 2025 to October 15, 2028 for 3 years (**extendable**) as detailed below:

Sl. No	Ministry/Agency	Department /Agency	Division/Section	Position Title	Position Level	Slots
1	Sarpang Dzongkhag	-	Procurement Services	Asst. Procurement Officer	Consolidated Contract/P5B	1

The Interested candidates fulfilling the eligibility criteria given below may apply for the above vacancies through Zhiyog Recruitment System (ZRS) via the following link from September 24 to October 7, 2025.

1. (Applicant Registration): ([Click Here to Apply](#))

**Eligibility Criteria:**

I. Should have a Bachelor's Degree in the field of Business and Commerce (B.Com or BBA).

Documents required for submission in the ZRS:

- Copies of Academic transcripts
- Copy of Citizenship Identity Card
- Copy of a Valid Medical Fitness certificate
- Valid Security Clearance Certificate (HRD will verify it online)
- No Objection Certificate, if employed.

For further clarification, please contact HRD, MoF at 00975-2-322268/321568 during office hours.



**HUMAN RESOURCE DIVISION**