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ROYAL GOVERNMENT OF BHUTAN  
Ministry of Finance  
HUMAN RESOURCE DIVISION

**BHUTAN**  
Believe

MoF/HRD-DoS/2(5)/2023/1590

May 16, 2023

**VACANCY ANNOUNCEMENT**

The Ministry of Finance is pleased to announce the vacancy for the post of a Project Coordination Officer for GoI Assisted Projects on contract with a 30% contract allowance as detailed below:

Sl#	Position Title	Level	Slot	Place of Posting	Min. Qualification/Experience	Contract term
1	Project Coordination Officer	P5 A	1	DCDMD, DMDF	Bachelor's Degree with a minimum 55% score in Bhutan Civil Service Examination.  *Experience and knowledge in planning and project management will be given preference.	1 year w.e.f 01/06/2023 <i>(Extendable based on performance)</i>

Refer to ToR (Attached)

Interested candidates fulfilling the eligibility criteria may submit their application online via the link ([Click Here to Apply](#)) on or before **May 26, 2023**.

Documents required for submission via the link:

- Copies of Academic transcripts
- Copy of Citizenship Identity Card
- Medical certificates issued by a competent RGoB medical doctor (original)
- Screenshot of the Bhutan Civil Service Examination result.
- Valid Security Clearance certificate (HRD will verify online)
- No Objection Certificate, if employed

For further clarification, please contact HRD, MoF at 00975-2-322268/321568 during office hours.



**HUMAN RESOURCE DIVISION**