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ROYAL GOVERNMENT OF BHUTAN
Ministry of Finance
Directorate of Services
HUMAN RESOURCE DIVISION
Thimphu: Bhutan



MoF/HRD-DoS/5(3)/2022/770

March 24, 2022

ANNOUNCEMENT FOR FOREIGN POSTING

As per the decision of 187th HRC Meeting held on February 16, 2022, the Ministry of Finance is pleased to announce the positions as per the details given below;

| Sl. | Position Title | Position Level | Slot | Place of Posting | Duration | Placement Effective Date |
|-----|-------------------------------|----------------|------|--|--------------------------|--------------------------|
| 1 | Attaché (Finance) | P1 A | 1 | Permanent Mission of Bhutan , New York | 3 years (Non-Extendable) | Nov 01, 2022 |
| 2 | Attaché (Finance) | P2 A | 1 | Permanent Mission of Bhutan ,Geneva | | Oct 01, 2022 |
| 3 | Attaché (Finance) | P2 A | 1 | Royal Bhutanese Embassy, Brussels | | Nov 01, 2022 |
| 4 | Attaché (Accounts Assistants) | SS1-SS4 | 1 | Royal Bhutanese Embassy, Bangkok | | Nov, 01, 2022 |
| 5 | Accounts Assistant | SS1-SS4 | 1 | Liaison & Transit Office, Kolkata | | Dec 01, 2022 |

The interested candidates fulfilling the **eligibility criteria** given below may submit their application to the HRD, MoF via online (Google form: [click here to apply](#)) on or before April 08, 2022:

- Must be an in-service candidate with a minimum active service of 10 years;
- Currently serving under the Sub-Group: Finance, Accounting and Budgets Services;
- Served a minimum of 02 years of active service in the current position after appointment through open competitive selection as per Section 13.7.11.5 of BCSR 2018;
- Possess at least 03 years of field experience in Government Accounting and Budgeting with the knowledge on Financial Rules and Regulations;
- Not availed postings including secondment to international agencies and corporations (both excountry and in-country) in the past;
- Ineligible to apply for the post if the candidate is currently on secondment to projects and corporations as per Section 15.7.7 of BCSR 2018;
- Served at least equal to the duration of the long-term training (LTT) on the application deadline for position announced. In addition, the status of his/her LTT must be updated as 'completed' in the Zhiyog Electronic System (ZES);
- Valid Security and Audit Clearance Certificates;



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- ix. Excellent written and oral communications skills in English;
- x. Excellent public relation skills;
- xi. Clean service record.

In the event there are more applications for a single slot, the candidates will be shortlisted based on the following:

- i. Performance scores (moderated) for FY 2019-2020 and 2020-2021;
- ii. Seniority (No. of active years in the service); and
- iii. Rural posting as per the BCSR 2018.

Documents required to be submitted along with the online application:

- i. Valid Medical Fitness Certificate (Submit via Google Form);
- ii. Valid Security Clearance Certificate (HRD will verify online);
- iii. Valid Audit Clearance Certificate (HRD will verify online);
- iv. Performance Score (Moderated) - HRD will verify online; and
- v. HRD, MoF will verify from the records and working agencies for any adverse records.

Note: The selection interview for the shortlisted candidates will be conducted as given below:

- i. Category 1: P1
- ii. Category 2: P2 (Top two candidates in the selection result will be selected)
- iii. Category 3: SS1-SS4 (Top two candidates in the selection result will be selected)

For further clarification, please contact HRD, MoF at 00975-2- 322268/334711/321568/17468896/17411908 during office hours.



Human Resource Division

Copy:

1. Director, DoS, MoF, Thimphu for kind information
2. Director, DPA, MoF, Thimphu for kind information
3. Office copy