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ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
TASHICHHO DZONG



MoF/DMEA/Pro/2021-22/876

Date: 25th November, 2021

REQUEST FOR EXPRESSION OF INTEREST

The Ministry of Finance, Royal Government of Bhutan has obtained a grant titled ***Bhutan Multi Donor Fund on Public Financial Management (PFM-MDF) (P162196)*** and intends to apply the grant proceeds from its component for the following services:

“International Consultancy for Strengthening the documentation and classification of the budget of the Royal Government of Bhutan with special focus on gender”

The Department of Macroeconomic under the Ministry of Finance, the Royal Government of Bhutan now invites eligible **individual international consultant** to indicate their interest in providing the services as stated in **Term of Reference (ToR)**. The overall objective of the assignment is to provide technical guidance and hand-holding support to the RGoB on enhancing the contents of the National Budget Report and in-year quarterly Budget Performance Report with respect to Gender Budgeting, and preparing a “Citizens Budget”. This will include strengthening the capacity of civil servants, preparing human resources on these aspects and developing the necessary policy and methodological documents with the objective of reflecting these in the budget preparation process, documentation and in-year reports

A Consultant will be selected in accordance with the procedures set out, in the World Bank's New Procurement Framework (current edition). Interested International Consultant may submit "**Expression of Interest**" via email or in a sealed envelope clearly superscripted as Expression of Interest for ***“International Consultancy for Strengthening the documentation and classification of the budget of the Royal Government of Bhutan with special focus on gender”*** and may obtain further information about the services, procedures for submitting the EOI etc. from the contact address given below.

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The consultant is expected to spend about 30 working days on the assignment over a period of about 3 months. A terms of reference is attached.

EOIs should include, besides CV, a cover note with, description of similar assignments, experiences in similar conditions, and summary of individual's capability, availability of appropriate skills and any other relevant information. The EOIs would be reviewed on the basis of the following requirement:

- Post-graduate degree in public policy, public finance, development studies, or economics related field from a recognized university
- At least 15 years' international experience in various countries in public financial management reforms and particularly in the areas of budget preparation, documentation and analysis and the requirements of the Open Budget Survey and OECD/IMF guidelines on budgets and fiscal transparency
- Proven track record of successfully completing at least 2 assignments in areas of budgeting reforms covering aspects on gender etc
- Expertise in developing training programs and materials, and conducting training sessions and dissemination workshops
- Familiarity with computer applications on public financial management particularly budgeting systems would be an advantage
- Ability to work with the operational staff and officials at the Secretary level and with Parliamentarians
- Ability to work in an independent manner with efficient workflow
- Fluency in spoken and written English
- Ability to work remotely

The Expressions of Interest must be delivered to the address below on or before **14:00 Hours (BST) on 9th December, 2021**. After the evaluation, the highest-ranked Consultant shall be asked to submit a financial proposal through email with password encrypted, which shall be subject to negotiation. Late submissions may be rejected. For further information please refer ToR available on the MoF website (www.mof.gov.bt).

Procurement Unit
Ministry of Finance
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