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ROYAL GOVERNMENT OF BHUTAN

Ministry of Finance
Directorate of Services

HUMAN RESOURCE DIVISION

Thimphu: Bhutan



MoF/HRD-DoS/5(3)/2021/268

October 28, 2021

ANNOUNCEMENT FOR FOREIGN POSTING

As per the decision of 177th HRC Meeting held on October 20, 2021, the Ministry of Finance is pleased to announce the vacant post of Attaché (Accounts Assistant) as detailed below;

Sl.	Position Title	Position Level	No. of Slot	Place of Posting	Duration	Other Requirements
1	Attaché (Accounts Assistant)	SS1-SS4 A	1	Royal Bhutan Consulate, Kolkata, India	June 01, 2022- May 31, 2025 3 years (Non-Extendable)	As per the criteria given below

The basic criteria

The candidate should:

- Be a Bhutanese citizen
- Should be an in-service candidate with a minimum active service of 10 years.
- Possess excellent written and communications skills in English.
- Have excellent public relation skills.
- Have at least 3 years field experience in Government Accounting and Budgeting with knowledge in Financial Rules and Regulations.
- Have not availed such postings in the past including Secondment to International Agencies and Corporations (Both ex-country and in-country).
- Shall not be eligible to apply for the post if currently on Secondment to Projects and Corporations as per the Section 15.7.7, BCSR 2018.
- Have a clean service record.
- Be currently under Sub Group “Finance, Accounting and Budgets Services”.
- Have completed a minimum of 2 years of active service in the current position in the Agency for the candidates appointed and promoted through open competition as per the section 13.7.11.5 of the BCSR 2018.

In the event several candidates applying for a single position, the shortlisting will be done based on the following criteria;

- Seniority (nos. of years in service)
- Rural Posting (as per RCSC’s rule)
- Performance Ratings (last two years)



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Interested in-service civil servants who meet the eligibility criteria may apply for the post and submit the documents to HRD, MoF, Thimphu latest by **November 12, 2021**. For the submission of the application ([Click here to apply](#))

** The Security Clearance and Audit Clearance of the applicants will be verified online.*

For further clarification, please contact HRD, MoF at 00975-2- 322268/334711/321568 during office hours.

Human Resource Division