



དངུལ་རྩིས་ལྷན་ཁག།
ROYAL GOVERNMENT OF BHUTAN
 Ministry of Finance
 Directorate of Services
HUMAN RESOURCE DIVISION
 Thimphu: Bhutan



MoF/HRD-DoS/5(3)/2021/ 53

July 12, 2021

ANNOUNCEMENT FOR FOREIGN POSTING

As per the decision of 171st HRC Meeting held on June 03, 2021, the Ministry of Finance is pleased to announce the vacant post of Attaché (Finance) as detailed below;

Sl. no	Position Title	Position Level	No. of Slot	Place of Posting	Duration	Other Requirements
1	Attaché (Finance)	P1 A	1	Royal Bhutanese Embassy, New Delhi, India	3 years (Non-Extendable)	As per the criteria given below

Interested in-service civil servants who meet the eligibility criteria may apply for the post and submit the following documents to HRD, MoF, Thimphu latest by **July 26, 2021**. The documents can be submitted via email @ tshewangtenzin@mof.gov.bt:

- i. Curriculum Vitae- (ZEST generated copy)
- ii. Valid Security Clearance
- iii. Valid Audit Clearance
- iv. Medical Fitness Certificate (Original)
- v. IWP-Moderation ratings for last two years (FY 2018-2019 & 2019-2020)
- vi. Academic/training certificates and transcripts (copy)
- vii. Certificates of Merits/Achievements, if any (copy)

The basic criteria

The candidate should:

- i. Be a Bhutanese citizen
- ii. Have completed minimum active service of 10 years.
- iii. Possess excellent written and communications skill in English



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- iv. Have excellent public relation skills.
- v. Have at least 3 years field experience in Government Accounting and Budgeting with knowledge in Financial Rules and Regulations.
- vi. Have not availed such postings in the past including secondment to International Agencies and Corporations (Both ex-country and in-country).
- vii. Shall not be eligible to apply for such posting during the secondment period to Projects and Corporations as per the Section 15.7.7, BCSR 2018.
- viii. Have clean service record.
- ix. Be currently under SubGroup "Finance, Accounting and Budgets Services".
- x. Have completed a minimum of 2 years of active service in the current position in the Agency for the candidates appointed and promoted through open competition as per the section 13.7.11.5 of the BCSR 2018.

In the event of several candidates applying for a single position, the shortlisting will be done based on the following criteria;

- i. Seniority (nos. of years in service)
- ii. Rural Posting (as per RCSC's rule)
- iii. Performance Ratings (last two years)

For further clarification, please contact HRD, MoF at 00975-2- 322268/334711/321568 during office hours.



Human Resource Division

Copy:

- 1. Director, DPA, MoF, Thimphu for kind information
- 2. Office copy