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ROYAL GOVERNMENT OF BHUTAN

Ministry of Finance

Directorate of Services

HUMAN RESOURCE DIVISION

Thimphu: Bhutan



MoF/HRD-DoS/5(3)/2021/ 790

May 13, 2021

**ANNOUNCEMENT FOR FOREIGN POSTING**

The Ministry of Finance is pleased to announce the vacant post of Attaché (Finance) as detailed below;

Sl. no	Position Title	Position Level	Minimum Qualification	No. of Slot	Place of Posting	Duration
1	Attaché (Finance)	P3 A	Bachelors Degree	1	Royal Bhutanese Embassy, Canberra, Australia	3 years (Non-Extendable)

Interested in-service civil servants who meet the eligibility criteria may apply for the post and submit the following documents to HRD, MoF, Thimphu latest by **May 27, 2021**. The documents can be submitted via email @ [tshewangtenzin@mof.gov.bt](mailto:tshewangtenzin@mof.gov.bt):

- Curriculum Vitae- (ZES generated copy)
- Valid Security Clearance
- Valid Audit Clearance
- Medical Fitness Certificate (Original)
- IWP-Moderation ratings for last two years (FY 2018-2019 & 2019-2020)
- Academic/training certificates and transcripts (copy)
- Certificates of Merits/Achievements, if any (copy)

**The basic criteria**

The candidate should:

- Be a Bhutanese citizen
- Have completed minimum active service of 10 years.
- Possess excellent written and communications skill in English



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- iv. Have excellent public relation skills.
- v. Have at least 3 years field experience in Government Accounting and Budgeting with knowledge in Financial Rules and Regulations.
- vi. Have not availed such postings in the past including secondment to International Agencies and Corporations (Both ex-country and in-country).
- vii. Shall not be eligible to apply for such posting during the secondment period to Projects and Corporations as per the Section 15.7.7, BCSR 2018.
- viii. Have clean service record.
- ix. Be currently under MoG "Finance, Accounting and Budgets Services".

In the event of several candidates applying for a single position, the shortlisting will be done based on the following criteria in the ratio of 1:5;

- i. Seniority (nos. of years in service)
- ii. Rural Posting (as per RCSC's rule)
- iii. Performance Ratings (last two years)

For further clarification, please contact HRD, MoF at 00975-2- 322268/334711/321568 during office hours.



**Human Resource Division**

Copy:

1. Director, DPA, MoF, Thimphu for kind information
2. Office copy