



No.FM/DNP/GP-36/2020-2021/610

15 January 2021

NOTIFICATION

Sub: Clarification to the Guidelines on Standard Rates for Food & Lodging, and Hiring of Vehicles for Official Travel and In-country Training

In continuation to the Notification No. DNB/Rules.1/2020/21/231 dated 29 December 2020, issued by the Ministry of Finance, this is to notify the following clarifications to the Guidelines on Standard Rates for Food & Lodging and Hiring of Vehicles for Official Travel and In-country Training:

1. The existing annual catering service contract within the same location shall remain valid. However, the Guidelines on Standard Rates for Food & Lodge shall supersede all other valid food & lodging contracts with different hotels located in different Dzongkhags or within the same location.
2. The Standard rates for the hiring of vehicles shall apply for the hiring of passenger carrying vehicles only. The existing annual contract agreement signed between the Budgetary Bodies and hiring agent(s) for hiring vehicles for the purpose of transportation of materials, goods, and machinery shall remain valid.
3. The Standard Rates for Food & Lodging is exclusive of Bhutan Sales Tax and Service Charges and hoteliers may include the BST and Service charges as per their policy. The Budgetary Bodies are advised to take note of additional BST and Service charges (where applicable) while estimating budget availability.
4. This notification shall be applicable to all budgetary bodies irrespective of sources of funding as long as the fund is released through the RGoB budgetary process.

DIRECTOR GENERAL

Copy to:

1. Dasho Zimpon, Office of the Gyalpoi Zimpon, Thimphu.
2. Hon'ble Prime Minister, Gyalyong Tshokhang, Thimphu.
3. The Auditor General, Royal Audit Authority, Thimphu.
4. All Constitutional Bodies, Government Secretaries, Heads of Autonomous Agencies, Dzongdas, Thrompons, Drungpas and Gups