



དངུལ་རྩིས་སྒྲིན་པོ།  
FINANCE MINISTER

དངུལ་རྩིས་སྒྲིན་པོ།  
ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF FINANCE  
TASHICHHO DZONG  
THIMPHU



DNB/Rules.1/2020-21/

29<sup>th</sup> December, 2020

NOTIFICATION

**Subject: Daily Allowances/Daily Subsistence Allowance & Leave Travel Concession.**

The Ministry of Finance would like to inform that based on the government revenue situation, the Daily Allowance (DA) and Daily Subsistence Allowance (DSA) rates for In-country travel and training have been rationalized as mandated by Section 8(a) of the Budget Appropriation Act for the Financial Year 2020-21.

However, considering the impact of DA rates on execution of the capital works and other programs, the Ministry hereby notifies the Budgetary Bodies to apply normal DA/DSA rates as per Notification on Revision of Allowances and Benefits of Public Servants issued vide No.MoF/DNB-Rules/2019-20/04 dated 8<sup>th</sup> July 2019.

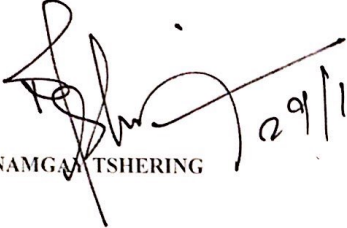
The application of DA/DSA rates shall be as follows:

- i. For officials on COVID-19 related duties requiring continuous stay beyond six months, a lump-sum allowance of Nu.15,000/- per month shall be admissible irrespective of position levels;
- ii. For official travel and In-house training including workshops, seminars, retreat, conferences, etc when both food and lodge is provided, 50% of the DA shall be applicable. For such purpose, Budgetary Bodies shall use hotels registered with the Department of National Properties (DNP) and apply the Guidelines on Standard Rates for Food & Lodging, and Hiring of Vehicles issued by the Department of National Properties (DNP). The Guidelines is attached for ready reference.
- iii. For In-country training conducted in recognized Institutions, when food and lodge are not provided, full DSA of Nu.2,000/- per day shall be applicable. However, for participants from within the same place of posting, 50% of the DSA shall be applicable.

In addition, the Budgetary Bodies shall disburse Leave Travel Concession (LTC) as per the approved budget in the third quarter (Jan-March, 2021) of Financial Year 2020-21.

Since, there is no indication of easing the COVID-19 pandemic situation and improvement in the revenue performance, the Budgetary Bodies are required to strictly contain the current expenditure in line with the Guidelines of Annual Grant for the Financial Year 2020-21 as the Ministry of Finance will not be in a position to entertain any additional budget.

This Notification shall come into force from 1<sup>st</sup> January, 2021 and supersede earlier Notifications on the DA/D&SA rates.

  
29/12/20  
NAMGAY TSHERING

Copy to:

1. Dasho Zimpon, Office of the Gyalpoi Zimpon, Thimphu.
2. The Hon'ble Prime Minister, Gyalyong Tshokhang, Thimphu.
3. The Auditor General, Royal Audit Authority, Thimphu.
4. The Chairperson, RCSC, Thimphu.
5. All Constitutional Heads, Government Secretaries, Heads of Autonomous Bodies, Dzongdags, Thrompons and Gups.