



དངུལ་རྩིས་ལྷན་ཁག།  
FINANCE MINISTER

དངུལ་རྩིས་ལྷན་ཁག།  
ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF FINANCE  
TASHICHHO DZONG  
THIMPHU



DNB/Rules.1/2020-21/ 177

17<sup>th</sup> September, 2020

**NOTIFICATION**

**Subject: Clarifications on the Notification on Rationalization of recurrent budget for FY 2020-21 under COVID-19 situation**

In continuation to MoF Notification No.DNB/Rules.1/2020-21/138 dated 31<sup>st</sup> July 2020 regarding Rationalization of recurrent budget for FY 2020-21 under COVID-19 situation, the Ministry of Finance would like to provide the following clarifications:

1. The effective date of implementation of the Notification shall be from 1<sup>st</sup> September 2020.
2. Section 1 a) For officials on COVID-19 related duty including the COVID-19 Task Force members in Phuntsholing and Samdrup Jongkhar, the monthly lump-sum allowance of Nu.15,000 irrespective of position levels shall be paid and individuals to manage their own food and lodge. This shall be applicable irrespective of the duration of duty.

*Clarification: The above rate of Nu.15,000 shall be applicable to all officials on COVID-19 related duty. The rate shall also be applicable to Task Forces and Committees as and when it is established by the Government.*

3. Section 1 b) For official travels, sensitization/awareness programs, in-country, retreat, workshops other than COVID-19 related duty, the monthly travel allowance shall be Nu.15,000 irrespective of position levels for the first 30 days and Nu.10,000 per month thereafter.

*Clarification: This monthly lump-sum allowance of Nu.15,000 is for travels involving continuous stay at a particular place, away from the duty station for more than 30 days for the first month. For the subsequent months, the lump-sum allowance is Nu.10,000. These allowances are for official travels, other than COVID-19 related duty.*



དངུལ་རྩིས་ལྷན་ཁོག་གི་འཕུལ་བཞུགས་ལས་འགན་ལུགས་ལཱ་ལྷན་པོ།  
FINANCE MINISTER

དངུལ་རྩིས་ལྷན་ཁོག་གི་འཕུལ་བཞུགས་ལས་འགན་ལུགས་ལཱ་ལྷན་པོ།  
ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF FINANCE  
TASHICHHO DZONG  
THIMPHU



4. Section 1 c) The above rates shall be applied on pro rata basis for duration less than 30 days.

*Clarification: For official travels other than COVID-19 related duty, the pro rata rate of Nu.500 per day shall be applied for travels involving less than 30 days irrespective of the number of months.*

*The monthly lump-sum allowances are only for Daily Allowance and for Travelling Allowance, please refer to Section 1 h) of the Notification and below.*

5. Section 1 e) If food and lodge are provided, 20% of the revised rates irrespective of position levels shall be applicable.

*Clarification: Agencies shall arrange food and lodge in the guesthouses and any other available facilities. Where such arrangements are not feasible, agencies through procurement processes, shall ensure the costs of food and lodge are managed within the apportioned annual block grant.*

6. Section 1 f) The revised rates shall apply on work charge activities such as in country informal sensitization/awareness programs/trainings.

*Clarification: The revised rates shall apply to worked charge activities irrespective of the funding source (both RGoB and donor funded).*

7. Section 1 g) To and fro Porter and Pony charges of Nu.1,200 (One thousand two hundred) per dholam for places with no motorable road connectivity, shall be applicable to civil servants engaged in COVID-19 related duty.

*Clarification: The to and fro Porter Pony charges of Nu.1,200 per dholam for places with no motorable road connectivity, shall be applicable to all civil servants.*

8. Section 1 h) Concerned agencies to arrange Government vehicles or hire private vehicles for all official travels in lieu of mileage.

*Clarification: Where available, agencies are to arrange Government vehicles or hire private vehicles for official travels. However, where Government vehicle is not available and hiring of private vehicle is not feasible, the agency shall permit usage*



དངུལ་ཕྱི་སྲོལ་པོ།  
FINANCE MINISTER

དངུལ་ཕྱི་སྲོལ་པོ།  
ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF FINANCE  
TASHICHHO DZONG  
THIMPHU



*of mileage on a car pooling basis with a minimum of two officials travelling in the same vehicle.*

*Considering, the cost of the travel, agencies shall minimize the authorization of travel by an individual official by using virtual platforms for meetings and monitoring projects.*

9. Section 7 b) All budgetary agencies may choose to host the meetings/seminars and trainings in hotels only if the activity is mandatory and donor funded.

*Clarification: Given the domestic revenue situation, the budgetary agencies shall prioritize donor funded mandatory Meetings/seminars and trainings over similar activities funded by RGoB.*

The Ministry of Finance solicits the full support of all the budgetary agencies in the implementation of this Notification, so that budgetary agencies remain within the allocated annual/block grant.

  
Namgay Tshering

Copy to:

1. The Hon'ble Prime Minister, Gyalyong Tshokhang, Thimphu.
2. Dasho Zimpon, Office of the Gyalpoi Zimpon, Thimphu.
3. The Auditor General, Royal Audit Authority, Thimphu.
4. The Chairperson, RCSC, Thimphu.
5. All Constitutional Heads, Government Secretaries, Autonomous Bodies, RUB, Dzongdags, Thrompons and Gups.