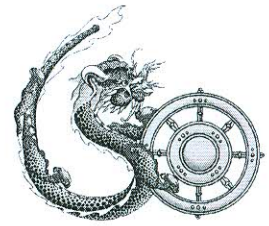




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ROYAL GOVERNMENT OF BHUTAN
Ministry of Finance
Directorate of Services
HUMAN RESOURCE DIVISION
Thimphu: Bhutan



MoF/HRD-DoS/2(5)/2020/2020/

03 February 2020

VACANCY ANNOUNCEMENT

The Ministry of Finance is pleased to announce the post of Asst. Procurement Officers on consolidated contract as detailed below:

Sl. No.	Department	Position Title	Position Level	No. of Slots	Minimum Qualification	Contract Term
1.	GPPMD, DNP	Asst. Procurement Officer	P5-B	2	Minimum of Bachelor's Degree in Commerce/Economics/Accountancy & Finance with minimum of 60% in Cl. X, XII & Degree	2 years

Documents required:

- Civil Service Employment Application Form (4/1), can be downloaded from www.rcsc.gov.bt
- CV
- Academic transcript for Cl. X, XII & Degree
- Copy of Citizenship Identity Card
- Copies of relevant training certificates (if any)
- Medical fitness certificate
- Valid security certificate
- No objection certificate from the concerned agency /ies (if employed)

For shortlisting, applicants with experience in relevant field and IT knowledge shall be given preference. The shortlisted applicants will be announced on MoF website along with the details on date, time & venue of the interview.

Application deadline:

Interested candidates fulfilling the above criteria may apply to Human Resource Division, MoF latest by **19th February 2020**.

For further clarifications, please contact HRD, MoF on 322268, 334711 during office hours.

(Tashi Namgyel)
Chief HR Officer