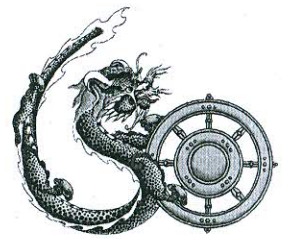




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ROYAL GOVERNMENT OF BHUTAN
Ministry of Finance
Directorate of Services
HUMAN RESOURCE DIVISION
Thimphu: Bhutan



MoF/HRD-DoS/2(4)/2020/ 981

30 January 2020

VACANCY ANNOUNCEMENT

The Ministry of Finance is pleased to announce the following vacancies for the Department of National Properties:

1. Fine Arts & Crafts Division

Sl. No	Division/Section	Position Title	Position Level	No. of Slot	Qualification/ Training	Remarks
1	Embroidering & Tailoring Section	Asst. Artisan III (Tailor)	S5-A	1	1. Graduates from National Institute of ZorigChusum Or	Under ParaRegular Service
2		Asst. Artisan III (Embroider)		3		
3	Goldsmith Section	Asst. Artisan III (Goldsmith)		3	2. Individuals with National Certificate issued by MoLHR Or	
4		Asst. Artisan III (Tshendo-Zomi)		1		
5		Asst. Artisan III (Ney-Kay Khemi)		1	3. Individuals who do not have the above certificates but have the relevant skills and Experience	
6	Bronze Casting Section	Asst. Artisan II (Sheet Metalist)		S4-A		
7	Painting & Sculpturing Section	Asst. Artisan III (Painter)		S5-A	4	

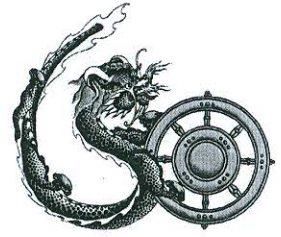
4. Engineering Service Division

Sl. No	Division/Section	Position Title	Position Level	No. of Slot	Qualification/Training	Remarks
1	Engineering Service Division	Technician II (Mason)	S4-A	1	Cl. X with 2 yrs. Certificate (VTI)/Cl. X with NC-2 certificate & min. 2 yrs. VTI course	Under Para Regular Service
2		Technician II (Plumber)		1		
3		Technician II (Carpenter)		4		
4	Gyalyong Tshongkhang	Gardener	ESP	1		Para ESP
5	Chadri Store	Chadri Helper		1		



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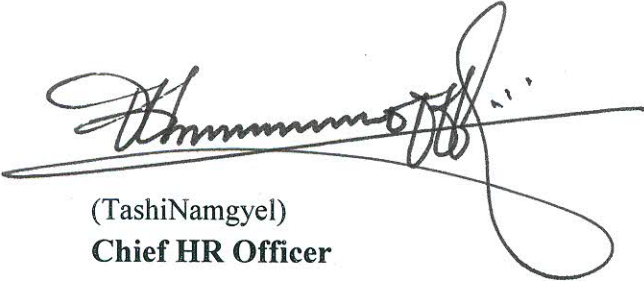
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Interested candidates fulfilling the above eligibility criteria may apply for the positions announced. Application along with the followings documents must be submitted to HRD, MoF latest by **19 February 2020**. The applicants with experience in relevant field and skills shall be given preference.

- Employee Application Form 4/1 (can be downloaded from www.rcsc.gov.bt)
- Copy of Citizen Identity Card (copy)
- Academic Transcript (copy)
- Certificates of merit/achievements/training certificates (copy)
- NoC from working agency if employed (Original)
- Valid Security Clearance Certificate (copy)
- Valid Medical Certificate (copy)
- Working experience from the employer (if any)

The shortlisted applicants will be announced on MoF website: www.mof.gov.bt along with the information on date, time and venue for the interview. For further clarifications call on 322268/334711 during office hours.



(TashiNamgyel)
Chief HR Officer