



དངུལ་རྩིས་ལྷན་ཁག།
ROYAL GOVERNMENT OF BHUTAN
Ministry of Finance
Directorate of Services
HUMAN RESOURCE DIVISION
Thimphu: Bhutan



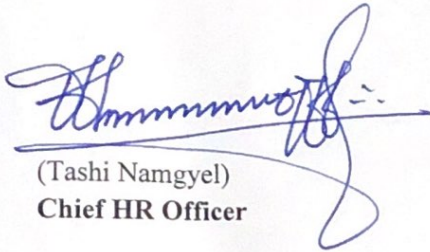
MoF/HRD-DoS/4(3)/2020/ 841

January 1, 2020

Reminder on the Mid-Year Review of the Individual Work Plan (IWP)

The HRD would like to remind all the employees under Ministry of Finance that Max System is open for the mid-year review of IWP for the financial year 2019-2020. Therefore, all are requested to do the necessary review of the IWP within **January 31, 2020**.

Respective Head of the Department/Division/Sections are requested to ensure that all the IWPs of the employees are **reviewed, submitted and verified** within the given deadline.



(Tashi Namgyel)
Chief HR Officer

Copy:

1. Heads of all the Departments, MoF, Thimphu
2. Director, DoS, MoF, Thimphu
3. Heads, CCA, AASBB, PPD, MoF, Thimphu
4. Heads of all the Regional Offices, MoF
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