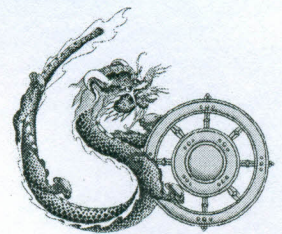




དངུལ་རྩིས་ལྷན་ཁག།  
ROYAL GOVERNMENT OF BHUTAN  
Ministry of Finance  
Directorate of Services  
HUMAN RESOURCE DIVISION  
Thimphu: Bhutan



MoF/HRD-DoS/3(2)/2019/

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December 25, 2019

**ANNOUCEMENT FOR CPA PROGRAM IN RIM**

The Ministry of Finance is pleased to announce the availability of 5 slots for enrollment in Distance Mode CPA Program in RIM for employees under MoG '*Finance and Audit Services Group*'. Therefore, interested officials who are eligible as per the CPA Guidelines are requested to apply for the Program to HRD, MoF latest by **December 30, 2019** with the following documents;

1. Curriculum vitae (CSIS generated and assured on accuracy)
2. Moderation score of last two years (FY 2017-18 & 2018-19)
3. Valid security clearance
4. Valid audit clearance
5. Medical clearance
6. Academic transcripts (Class XII & Degree)
7. Merit certificates, if any

The shortlisting for the Program shall be based on the following criteria;

1. Performance rating
2. Rural posting
3. Seniority

For clarification, please contact HRD at 02 322268 or DPA at 02 337579 during office hours.

(Tshering Lhamo)

**Offtg. Chief HR Officer**

Copy:

1. Director, DPA, MoF, Thimphu
2. Project Manager, PFM-MDF, DPA, MoF, Thimphu
3. Office copy



## **Guidelines for Distance Mode CPA Program in Royal Institute of Management (RIM)**

### **Background**

The distance mode Certified Public Accountant (CPA) Program in RIM was started from January 2018 in collaboration with CPA Australia. The first batch of officials from Ministry of Finance (MoF) has been enrolled for the program under PFM-MDF funding. The MoF still continues to provide funding support through PFM-MDF to interested eligible officials under Major Occupational Group 'Finance and Audit Service Group' to avail the Program for 2020 intake.

### **Objective**

- To develop a pool of professional accountants for establishment of Professional Accountancy Organization
- To meet the demand of Government and Corporate sectors to enhance the quality of financial reporting
- To strengthen public financial management system of the Government

### **Organization**

The MoF shall be Nodal Agency for the distance mode CPA program. The CPA Australia will be the host institution for assessment, enrollment and examination will be conducted at RIM, Simtokha.

### **Mode of Education**

A candidate shall enroll into CPA program and the examination shall be administered by CPA Australia at RIM, Simtokha

### **Selection Procedure**

The selection of the candidate shall be through open competition as per the specified selection criteria.

### **Funding**

The distance mode CPA program will be funded by the MoF for payment of annual membership fee and the segment fee (core units)

### **Criteria for the Distance Mode CPA Program**

The eligibility criteria for the selection of candidates for pursuing Distance Mode CPA Program under financial support of PFM-MDF project administered by DPA are as follows;

1. The candidate should have been successfully assessed and accepted by the CPA Australia
2. Based on the assessment by CPA Australia, the candidate requiring to take foundational course shall not be eligible for the funding.
3. The candidates should not be availing long-term studies (Masters or equivalent) course during the selection process.



4. The candidate should be currently under Finance and Audit Services Group and not over the age of 45 years as on date of application.
5. Candidate should have clean service record; background check shall be carried out if necessary.
6. The candidate shall be selected for the program based on the merit ranking

### **Obligations**

The obligations for the selected candidates after availing the CPA Program are as follows;

1. The course should be completed within a period of **three years**. However, if candidate takes more than 3 years, he/she shall bear the cost to complete the program.
2. The candidate will be allowed to re-apply for any **one** unsuccessful segment within the stipulated period of 3 years.
3. Refund the total expenses incurred for the course, if the candidate choose to exit the civil service or discontinue the CPA program without prior approval from MoF.
4. The candidate shall serve minimum of two years with MoF or the respective agency after completion of CPA Program or be liable to refund all the total cost incurred for the entire program, if failed to serve the service obligation.
5. The legal undertaking shall be executed between the candidate and the Ministry.

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