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ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
DEPARTMENT OF PUBLIC ACCOUNTS

DPA/e-PEMS-SDS/2019-2020/ 507

October 24, 2019

NOTIFICATION

This is to notify all budgetary bodies that a new payroll system called ‘**Government Payroll System (GPS)**’ has been rolled out for implementation from October 2019. This system is integrated with *e*-PEMS and is expected to simplify and improve the overall service delivery while processing the payroll. It is also designed to address the existing issues with the payroll module and suited to the requirements of budgetary bodies.

Following are the modules and features incorporated in the Government Payroll System:

- I. **Master Employee**
 - Add new employee
 - Update/edit employee details
 - Add/update Allowances and Deductions
- II. **Pay Finalization**
 - Finalization of pay for the month
- III. **Pay Bill Posting**
 - Posting of pay bill by Department
 - Posting of pay bill by Bank
- IV. **Remittances Posting**
 - Remittances of statutory deductions
 - Remittances of floating deductions
- V. **Leave Encashment (LE)/Leave Travel Concession (LTC)**
 - LE payment
 - LTC payment
- VI. **Pay Slip**
 - Sending of individual e-Payslip
 - Sending of e-Payslip for all employees
- VII. **Last Pay Certificate (LPC)**
 - Process and approve LPC

Therefore, all *e*-PEMS users are advised to refer the **User Manual** which is available under notice module in *e*-PEMS and for any further clarifications, you may contact *e*-PEMS Client Support in DPA at 02-321799 or pems.support@mof.gov.bt.

(Tshering Dorji)
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