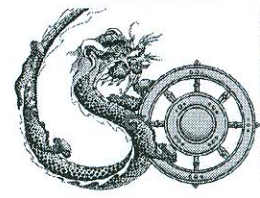




རྒྱལ་ཁྲིམ་ལྷན་ཁག།  
**ROYAL GOVERNMENT OF BHUTAN**  
**MINISTRY OF FINANCE**  
**TASHICHO DZONG**



MoF/HRD-DoS/2/(5)/2019/ 383

21 October 2019

**VACANCY ANNOUNCEMENT**

The Ministry of Finance is pleased to announce the post of Asst. Procurement Officers on consolidated contract as detailed below:

SI#	Department	Position Title	Position Level	No. of Post	Minimum Qualification	Contract Term
1	MoF, Thimphu	Asst. Procurement Officer	P5B	2	Minimum of Bachelors Degree in Commerce/Economics/Accountancy & Finance with minimum of 60% in Class X, XII & Degree.	2 Years

**Documents required:**


- a) Civil Service Employment Application Form-Form 4/1 can be downloaded from [www.rcsc.gov.bt](http://www.rcsc.gov.bt)
- b) CV/Resume
- c) Copies of Academic transcripts for CI-X,XII & Degree
- d) Copy of Citizenship Identity Card
- e) Copies of relevant training certificates, if any
- g) Medical Fitness Certificate
- h) Valid Security Clearance approved online
- i) No Objection Certificate from the concerned agency, if employed

For shortlisting and the selection, applicants with experience in relevant field and IT knowledge shall be given preference. The shortlisted applicants shall be announced on the MoF website along with the information on date, time and venue of the interview.

**Application Deadline**

Interested candidates fulfilling the above criteria may apply to the Human Resource Division, MoF latest by **5 November 2019**.

For further clarifications, please contact the HRD, MoF at 322268/334711 during office hours.



(Tashi Namgyel)  
**Chief HR Officer**