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དབུལ་རྩིས་ལྷན་ཁག་དམངས་རྩིས་ལས་ཁུངས།  
ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF FINANCE  
DEPARTMENT OF PUBLIC ACCOUNTS

DPA/PEMS-SDS/2018-2019/ 2813

May 7, 2019

NOTIFICATION

This is to notify all the budgetary bodies that the Ministry of Finance through the Department of Public Accounts shall roll out e-Payment for implementation from FY 2019-2020. The existing PEMS has been re-named as *electronic* Public Expenditure Management System (*e-PEMS*).

One of the critical responsibilities for budgetary bodies during the transition from PEMS to *e-PEMS* is on the data migration of balances under the following heads;

- Personal Advances
- Public Works Advances
- Refundable Deposits
- Deposit Works
- Closed Work
- Closing cash balances

The budgetary bodies shall be notified with clear guidelines on the data migration at a later stage. Data migration shall be carried out only after the closure of books of accounts for FY 2018-2019.

Prior to the migration, budgetary bodies shall review balances under the respective heads in PEMS. This is to ensure accurate balances are migrated to *e-PEMS*. Some of the issues noticed in PEMS related to such heads are error in migration from BAS to PEMS, negative balances in personal and PW advances, refundable deposits and deposit works balances in decimal digits etc.

In view of the above, all the finance personnel of the respective budgetary bodies are directed to review the relevant reports in PEMS and to consult PEMS Client Support at DPA for necessary rectification. The rectifications must be completed **latest by 7<sup>th</sup> June 2019**.

(Tshering Dorji)  
**DIRECTOR**

CC:

1. Head of Accounts of all the budgetary bodies for necessary action.