



དངུལ་རྩིས་ལྷན་ཁག།

**ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
TASHICHHO DZONG**

MoF/PRO/MFS /2018-19/835

Date: 11th December, 2018

Air Ticketing Quotation

The Ministry of Finance is pleased to invite sealed bids from the eligible license holders for the supply of air tickets as per the following terms and conditions.

Type of Class: Economy

Name of Official:

1. **Mr. Tobgay**
2. **Mrs. Dorji Dem**

Date of Travel

15th December 2018
16th December 2018
29th December 2018
31st December 2018

Sector

Paro – Bangkok
Bangkok – Colombo
Colombo-Bangkok
Bangkok - Paro

TERMS AND CONDITIONS

1. All bids must be submitted in a sealed envelope marked as “**Quotation for Air Ticket**” to the Director, Directorate Services, MoF latest by **12th December, 2018** before 10.30AM and will be opened at 11:00am on the same day.
2. The rate should be quoted as per the sector given above and will be selected for the **most economical route**. However, bidders are requested not to quote for budget airlines.
3. Airline and seats must be confirmed while submitting the quotation and submit confirmed itineraries.
4. The validation of fares and availability of seats should be as per the details mentioned above.
5. The successful bidder should submit the photocopy of every air ticket along with their invoices for payment.
6. Unconditional quotations like an increase of fares or changes of airlines at the time of travel are not accepted.

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7. Tender documents should contain a photocopy of valid trade license issued by Ministry of Economic Affairs.
8. Tenders should be accompanied with a lump sum amount of **Nu.10, 000/-** only as earnest money deposit in the form of draft/cash warrant issued in favour of the Director, Directorate Services, MoF.
9. The earnest money of **Nu.10, 000.00** of the lowest evaluated bidder shall be retained with the ministry as performance security deposit and will be returned only after the delivery of the air tickets mentioned in the supply order for the above sector.
10. In case the lowest bidder withdraws his/her bid then the second lowest bidder shall be asked to purchase and issue ticket(s) and the difference amount shall be borne by the lowest bidder.
11. Quotation without EMD and without sealed envelope will be rejected.
12. The purchaser reserves every right to reject the bids if it is found not responsive to our terms and conditions, and the decision of tender committee will be final and binding.

Yours sincerely,

(Jigme Namgyel)

Director, Directorate of Services

Cc:

1. Office Copy.
2. Sr. Accounts Officer, C/o Mr. Tobgay, AASBB, MoF for information.