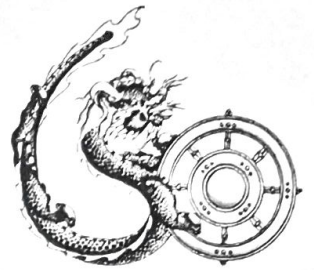




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ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
TASHICHO DZONG



MOF/HRD-DOS/5(3)/2018/1095

5th April, 2018

RE - ANNOUNCEMENT FOR FOREIGN TRANSFER

The Ministry of Finance is pleased to announce the vacancy for Attaché (Finance) as detailed below:

Post	Position Level	Place of posting	Slot	Duration	Minimum Qualification	Other Requirements
Attaché (Finance)	P2 - P4	RBC, Guwahati	1	3 years	B.Com/BA (Economics)/ PGDFM	As per the criteria given below

Interested **in-service civil servants who meet the eligibility criteria** may apply for the post. The application along with the following documents must be submitted to HRD, MoF, Thimphu latest by **18th April 2018**:

- Curriculum vitae – *should be generated from CSIS and should have assured the accuracy of the information.*
- Security clearance (*Valid Copy*)
- Audit clearance (*Valid copy*)
- Medical fitness certificate (*original*)
- PE ratings (IWP) for the last two years (*copy of FY 2015-2016 & 2016-2017*)
- Academic/training certificates and transcripts (*copy*)
- Certificates of merits/achievements, if any (*copy*)

The basic criteria

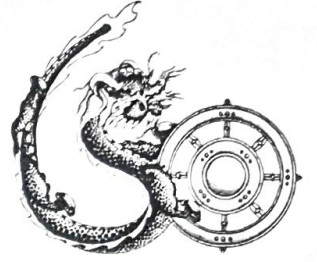
The candidate should:

- Be a Bhutanese citizen.
- Be able to produce audit and other clearances.
- Have completed minimum active service of 7 years.
- Possess excellent written and communications skills in English.



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- v. Have excellent public relation skills.
- vi. Have at least 3 years of field experience in government accounting and knowledge in Financial Rules and Regulations.
- vii. Not have availed such postings earlier including secondment to International Agencies and Corporations
- viii. Have clean service record.
- ix. Be currently under Sub Group 'Finance, Accounting and Budget Services'

In the event several candidates qualifying for a single position under the basic criteria, then the candidate fulfilling the following **specific criteria** will be given preference;

Specific criteria

- i. Extra co-curricular activities (*as per certificate*)
- ii. Individual Achievements (*as per certificate*)
- iii. Performance Ratings (*last two years*)
- iv. Rural Posting (*as per RCSC rule*)
- v. Seniority (*nos. of years in service*)

For further clarification, please contact HRD, MoF at 322268 during office hours.

Dr Ugyen Tshewang
Chief HR Officer

Copy:

1. Hon'ble Secretary, Ministry of Finance for kind information
2. Director, DoS, MoF.
3. Chief HR Officer, HRMD, RCSC, Thimphu
4. Office copy/Master copy.