



དངུལ་རྩིས་ལྷན་ཁག།

**ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
TASHICHHO DZONG**

MoF/PRO/MFS /17/1433

Date: 22nd March, 2018

Air Ticketing Quotation

The Ministry of Finance is pleased to invite sealed bids from the eligible license holders for the supply of air tickets as per the following terms and conditions.

Type of Class: Economy

Name of Officials:

1. Mrs. Tshering Lhamo
2. Mrs. Neten Tshomo

Date of Travel

31st March, 2018
1st April, 2018
12th April, 2018
13th April, 2018

Sector

Paro-BKK
BKK- Singapore
Singapore-BKK
BKK -Paro

TERMS AND CONDITIONS

1. All bids must be submitted in a sealed envelope marked as “**Quotation for Air Ticket**” to the Director, Directorate Services, MoF latest by **23rd March, 2018** before 1200hours and will be opened at 1230hours on the same day.
2. The rate should be quoted as per the sector and the airline given above and will be selected for the **lowest quoted rate**. However, bidders are requested not to quote for the budget airlines.
3. **Airline and seats must be confirmed while submitting the quotation** and submit confirmed itineraries.
4. The validation of fares and availability of seats should be as per the details mentioned above.
5. The successful bidder should submit the photocopy of every air ticket along with their invoices for payment.
6. Unconditional quotations like an increase of fares or changes of airlines at the time of travel are not accepted.
7. Tender documents should contain a photocopy of valid trade license issued by Ministry of Economic Affairs.



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8. Tenders should be accompanied with a lump sum amount of **Nu.4,000/-** only as earnest money deposit in the form of draft/cash warrant issued in favour of the Director, Directorate Services, MoF.
9. The earnest money of **Nu.4, 000.00** of the lowest evaluated bidder shall be retained with the ministry as performance security deposit and will be returned only after the delivery of the air tickets mentioned in the supply order for the above sector.
10. In case the lowest bidder withdraws his/her bid then the second lowest bidder shall be asked to purchase and issue ticket(s) and the difference amount shall be borne by the lowest bidder.
11. Quotation without EMD and sealed envelope will be rejected.
12. The purchaser reserves every right to reject the bids if it is found not responsive to our terms and conditions, and the decision of tender committee will be final and binding.

Yours sincerely,

(Jigme Namgyel)

Director
Directorate of Services

CC:

1. Office Copy