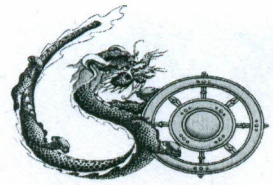




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ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
TASHICHHO DZONG



MoF/HRD/ToE/3/2017/ 382

November 8, 2017

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Subject: Notification on Annual Transfer of Internal Auditors

Dasho(s)

In pursuant to BCSR 2012 Clause 14.4.6, the Ministry of Finance (MoF) would like to notify the Dzongkhags on the annual transfer exercise of the Internal Auditors.

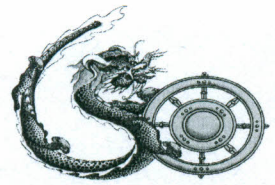
In order to facilitate the smooth transfer processes, the MoF has established a coordinated transfer approach whereby each individual is given the preference to choose three places of transfer option for their placement. The transfer due for this year has been earmarked at 6 years and above including one year attachment in the Ministries.

Accordingly, the respective Dzongkhags are requested to note the following guidelines while submitting the transfer option form:

1. The placement options should be the names of the places (Dzongkhags) and not the specific agencies.
2. The transfer option form should have all three different places indicated along with the spouse details.
3. The MoF does not guarantee that all placement/transfer proposals shall be approved. The transfer placement shall be facilitated based on availability of post, marital ground, last agency served and competency required for the agency. In the event of non-availability of the vacant post in the proposed options, the MoF in consultation with agency shall make placement in other vacant agencies or retain in the same agency for a year.

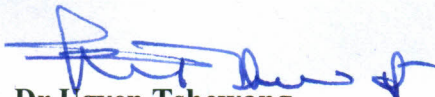


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ROYAL GOVERNMENT OF BHUTAN
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TASHICHO DZONG



4. Once the dully filled transfer form is submitted, it is considered that agency has no objection in transferring the employee.
5. The late submission/ incomplete information in the transfer option form will be considered invalid and the placement will be decided by the MoF.
6. The MoF will not entertain any transfer changes after issuance of the transfer order.

Therefore, respective Dzongkhags are requested to submit the transfer proposals recommended by the respective HRCs latest by, **November 30, 2017** to HRD, MoF or email at tlhamo@mof.gov.bt or tphurba@mof.gov.bt. A copy of the transfer due list and the transfer option form is attached.


Dr Ugyen Tshewang
Chief HR Officer

Copy:

1. Director, RCSC, Thimphu
2. Director, DoS, MoF, Thimphu
3. Chief Internal Auditor, Central Coordinating Agency (CCA), MoF, Thimphu
4. HR Officers , Dzongkhag Administration (Thimphu, Chukha, Bumthang, Mongar, Tsirang & Haa)
5. Office copy

Transfer Due for Internal Auditors for January 2018

Sl#	Name	EID No	Position Title	Position Level	No of yrs including one year attachment at ministries	Current place
1	Trishna Jaishi	201201158	Internal Auditor	P4 A	6 years	Thimphu Dzongkhag
2	Namgay Pelzang	201201166	Internal Auditor	P4 A	6 years	Chukha Dzongkhag
3	Sonam Phuentsho	201201164	Internal Auditor	P4 A	6 years	Bumthang Dzongkhag
4	Kumba Dema	201201163	Internal Auditor	P4 A	6 years	Mongar Dzongkhag
5	Kezang Choden	201005017	Internal Auditor	P4 A	6 years	Tsirang Dzongkhag
6	Kuenga Palden	201201165	Internal Auditor	P4 A	6 years	Haa Dzongkhag