



MoF/HRD/ToE/3/2017/ 194

August 28, 2017

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Subject: Notification on Annual Transfer of Finance Employees

Dasho/Sir/Madam(s)

In pursuant to BCSR 2012 Clause 14.4.6, the Ministry of Finance (MoF) would like to notify all the Ministries, Dzongkhags and Agencies on the annual transfer exercise of the finance personnel.

In order to facilitate the smooth transfer processes, the MoF has established a coordinated transfer approach whereby each individual is given the preference to choose three places of transfer option for their placement. The transfer due for this year has been earmarked at 5 years and above in the current agency.

Accordingly, the respective Ministries, Dzongkhags and Agencies are requested to note the following guidelines while submitting the transfer option form:

1. The placement options should be the names of the places (Dzongkhags) and not the specific agencies.
2. The transfer option form should have all three different places indicated along with the spouse details.
3. The agency shall not submit any retention request for those employees who have served the current agency for 6 years or more.
4. The MoF does not guarantee that all placement/transfer proposals shall be approved. The transfer placement shall be facilitated based on availability of post, marital ground, last agency served and competency required for the agency. In the event of non-availability of the vacant post in the proposed options, the MoF in consultation with agency shall make placement in other vacant agencies or retain in the same agency for a year.



དངུལ་ཚུལ་ལྷན་ཁག།
ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
TASHICHHO DZONG



5. Once the dully filled transfer form is submitted, it is considered that agency has no objection in transferring the employee.
6. The late submission/ incomplete information in the transfer option form will be considered invalid and the placement will be decided by the MoF.
7. The MoF will not entertain any transfer changes after issuance of the transfer order.

This notification is issued in accordance with the decision of the 123rd HR Committee Meeting held on August 25, 2017.

Therefore, respective Ministries, Dzongkhags and Agencies are requested to submit the transfer proposals recommended by the respective HRCs latest by Friday, **September 28, 2017** to HRD, MoF or email at utshomo@mof.gov.bt or tnamjay@mof.gov.bt. A copy of the tentative transfer due list and the transfer option form is attached.

Dr Ugyen Tshewang
Chief HR Officer

Copy:

1. All the head of the Ministries, Dzongkhags and other Agencies
2. Director, RCSC, Thimphu
3. Director, DPA, MoF, Thimphu
4. Director, DoS, MoF, Thimphu
5. Chief HR Officers/HR Officers of the Ministries, Dzongkhags and other Agencies
6. Office copy

List of Finance Personnel Due for Transfer, Ministry of Finance

28-Aug-17

Agency	Sl#	Name	Position Title	Position Level	Employee ID	Current Agency
MoAF	1	Tshering Yuden	AAIV	S1 A	200707032	AFD, MOAF
	2	Padam Narayan Pradhan	AA III	SS4 A	9310004	AFD, MOAF
	3	Tenzin Dorji	AA II	SS3 A	8901023	AFD, MOAF
	4	Phuntsho Dorji	AA II	SS3 A	200207178	AFD, MoAF
	5	Dhan Bdr.Biswa	AA V	S2A	9508016	NBC
	6	Dechen Zangmo	AAIII	SS4A	200507250	AFD, MoAF
	7	Choki Wangmo	AAIV	S3 A	200807245	BAFRA
	8	Tshering Penjor	AA IV	S1A	8603020	RNRRC, Yusipang
	9	Kinley Bidha	AA V	S2A	200607322	National Cold Water Fishery, Haa
	10	Udai Rai	AA VII	S3 A	19840709281	Field Offices (Fertilizer Stores, Phuentsholing
	11	Dorji Tshering	AA V	S2 A	9604097	NJBC, Samtse
	12	Chencho Pema	AA IV	S1A	9907180	National Poultry Breeding and Hatchery
	13	Sonam Tshering	AA-IV	S1 A	8901055	DFO, Sarpang
	14	Tshering Dekar	AA IV	S1 A	200807006	RMNP, Gelephu
	15	Gembo Dorji	AA V	S2 A	20130802288	DFO, Zhemgang
	16	Tenzin Dorji	AA IV	S1A	201007053	RLDC, Zhemgang
	17	Sonam Zangpo	AA IV	S1A	200807019	National Feed & Fodder Development Program,
	18	Tashi Gyeltshen	AAIV	S1 A	200807005	NSBC, Bumthang
	19	Tshewang Dorji	AA III	SS4 A	9410038	UWICE, Bumthang
	20	Om Prakash Rai	AA IV	S1 A	200907009	UWICE, Bumthang
	21	Kezang Wangchuk	AAVI	S3 A	8901053	CMU, Bumthang
	22	Tshewang Phuntsho	AA IV	S1 A	200807022	TNP, Ura, Bumthang
	23	Karma Wangchuk	AA IV	S1 A	200807252	DFO, Trashigang
	24	Karma Jamtsho	AA III	SS4 A	8102033	RLDC, Kanglung
	25	Tempa Gyeltshen	AA IV	S1 A	200807251	NNBC, Tashiyangphu, Wamrong
	26	Sonam Wangdi	AA V	S2A	20120700698	Bumdeling Wildlife Sanctuary

	27	Dorji Wangda	AA III	SS4 A	200607058	Regional Marketing Office, mongar
	28	Karma Tenzin	AA V	S2 A	9604096	Drukseed, Paro
	29	Tharpa Lhamo	AA IV	S1 A	200807254	Drukseed, Paro
	30	Dorji Bidha	AA IV	S1 A	2007029	Drukseed, Paro
	31	Tenzin Wangda	DCAO	P2 A	9209049	AFD, MoFA
MoFA	32	Sima Khaling	AA IV	S1 A	200707030	AFD, MoFA
	33	Sonam Wangmo	AA IV	S1A	200807267	AFD, MoFA
MoHCA	34	Sonam Deki	AA IV	S1A	200207183	AFD, MoHCA
	35	Chendra Gyem	AAIV	S1A	200907157	AFD, MoHCA
	36	Choden	AAIV	S1A	9206019	AFD, MoHCA
	37	Guru	AA III	SS4A	200407062	S/Jongkhar Immigration
	38	Sonam Tobgay	AA IV	S1A	2007032	DCAH, DOC
	39	Purna Kumar Powdel Chettri	AA V	S2A	8901014	National Conservation Laboratory Project
	40	Tshering Dorji	AA V	S2 A	9305013	Phajoding Monastery Conservation project
	41	Karma Dorji	AA III	SS4A	9206021	Dzong Renovation Project, Pemagatshel
	42	Sonam Tobgay	AAO	AO	20130101130	AFD, MoLHR
MoLHR	43	Namgay Zangmo	AAV	S2A	200607338	AFD, MoLHR
	44	Pema Tamang	AAV	S2A	8602002	NIZC Thimphu
	45	Geeta Adhikari	AAV	S2A	20120700717	VTI Sershong
	46	Thinley Wangdi	AAIV	S1A	200807004	Thimphu Institute for Automobile Engineering
	47	Tshering Dema	SAO	P3A	200501094	AFD, MoH
MOH	48	Kuenzang Lhaden	AAIV	S1A	2107086	AFD, MoH
	49	Cham Thinley	AA II	SS3A	8511035	AFD, MoH
	50	Karma Yangden	AA IV	S1A	200207200	AFD, MoH
	51	Chandra Mani Panda	AAIII	SS4 A	200307139	AFD, MoH
	52	Thinley Wangmo	AA IV	S1A	200707033	AFD, MoH
	53	Karma Choden	AA IV	S1A	2107092	JDWNRH
	54	Karma Dolma	AA V	S2A	200607334	JDWNRH
	55	Abai N Achary	AA IV	S1A	8104028	JDWNRH
	56	Kinley Wangmo	AA IV	S1A	201007040	Phuentsholing Hospital

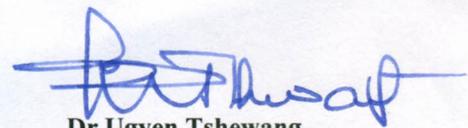
MOE	57	Sonam Pelmo	AAIV	S1A	2007020	AFD, MoE
	58	Neeta Pradhan	AAIV	S1A	8712039	Education Central Store, Phuntsholing
MOEA	59	Ugyen Tshering	AAIV	S1A	2107087	RTIO, S/Jongkhar
MOWHS	60	Sonam Dorji	AA II	SS3A	8510027	AFD, MoWHS
	61	Kezang Wangchuk	AA III	S2 A	200607346	AFD, MoWHS
	62	Sonam Euden	AA III	SS4 A	200407060	AFD, MoWHS
	63	Choney Dema	AA IV	S1 A	200707031	AFD, MoWHS
	64	Lotey Zangpo	AAV	S2 A	20120700712	FRMD, Trongsa
	65	Sangay Dorji	AA-IV	S1 A	9504024	FRMD, Trashigang
	66	Sonam Chewang	AA II	SS3A	9110023	FRMD, P/ling
	67	Tenzin Wangchuk	AAV	S2A	9404031	FRMD, Tingtingbi
MOIC	68	Dhan Bdr Rai	AAIV	S1A	8712041	FRMD, Sarpang
	69	Sonam Lhamo	AAIV	S1A	200807028	AFD, MOIC
	70	Hari Prasad Sinchuri	AAIV	S1A	9709049	DoAT, Paro, MoIC
	71	Sarada Gurung	AAIV	S1A	2107083	RSTA, Thimphu
MoF	72	Rinchen Wangdi	AAIV	S1A	8412027	RSTA, Gelephu
	73	Kinga Thinley	AAIV	S1A	9907177	AFD, MoF
Chukha Dzongkhag	74	Sonam Mendrel Wangmo	AAIV	S1 A	201007047	AFD, MoF
	75	Arjun Biswa	AA IV	S1 A	200907011	Chukha Dzongkhag
	76	Samten Wangmo	AA IV	S1 A	201007165	Chukha Dzongkhag
	77	Ugyen Thinley	AA IV	S1 A	200907180	Chukha Dzongkhag
	78	Yashoda Phuyel	AA V	S2 A	200507269	Chukha Dzongkhag
Dagana Dzongkhag	79	Chimi Dorji	AA III	SS4	9206009	Phuentsholing Dungkhag
	80	Tashi Dorji	AA V	S2 A	201007051	Lhamoizingkhag Dungkhag
Haa Dzongkhag	81	Kuenzang Dorji	AA V	S2 A	20120700702	Dagana Dzongkhag
	82	Tashi Wangmo	AA IV	S1 A	201007176	Haa Dzongkhag
Mongar	83	Sonam Wangmo	AA IV	S1 A	201007178	Haa Dzongkhag
	84	Cheten Zangmo	AA IV	S1 A	201007038	Mongar Dzongkhag
	85	Karma Tenzin	AA IV	S1 A	200807263	Mongar Dzongkhag
	86	Nima Zangmo	AA IV	S1 A	201007185	Mongar Dzongkhag

Dzongkhag	87	Ugyen Wangchuk	AA IV	S1 A	201007183	Mongar Dzongkhag
	88	Sonam Dema	AA IV	S1 A	201007184	Mongar Dzongkhag
	89	Tshewang Tenzin	AA IV	S1 A	201007188	Mongar Dzongkhag
Pemagatshel Dzongkhag	90	Kencho Wangmo	AA IV	S1 A	201007191	Pemagatshel Dzongkhag
	91	Kinga Wangmo	AA IV	S1 A	200907010	Pemagatshel Dzongkhag
	92	Tshering Dhendup	AA IV	S1 A	201007193	Pemagatshel Dzongkhag
	93	Ngawang Chopel	AA IV	S1 A	201007055	Pemagatshel Dzongkhag
	94	Dechen Dorji	AA IV	S1 A	201007194	Pemagatshel Dzongkhag
Lhuntse Dzongkhag	95	Nawang Chogyel	AA IV	S1 A	200907001	Lhuntse Dzongkhag
	96	Jamyang Lhamo	AA IV	S1 A	201007045	Lhuntse Dzongkhag
	97	Tshering Tashi	AA IV	S1 A	201007181	Lhuntse Dzongkhag
	98	Sanjeeta Pradhan	AA IV	S1 A	201007179	Lhuntse Dzongkhag
	99	Choden	AA IV	S1 A	201007180	Lhuntse Dzongkhag
Paro Dzongkhag	100	Rinzin Wangchuk	SAO	P3 A	8510031	Paro Dzongkhag
	101	Dupchu	AA IV	S1 A	200907166	Paro Dzongkhag
	102	Tshering Dema	AA V	S2 A	9704053	Paro Dzongkhag
	103	Tshering Lham	AA V	S2 A	200607326	Paro Dzongkhag
	104	Kinzang Wangdi	AA III	SS4 A	8712032	Paro Dzongkhag
	105	Bhagi Rath Regmi	AA IV	S1 A	2107075	Paro Dzongkhag
	106	Damber Kumar Mongar	AA V	S2 A	8302001	Paro Dzongkhag
Punakha Dzongkhag	107	Chhimi Dolma	AA V	S2 A	200607337	Punakha Dzongkhag
	108	Sonam Dorji	AA IV	S1A	200807016	Punakha Dzongkhag
Sjongkhar Dzongkhag	109	Tenzin	AA IV	S1 A	200707026	S/Jongkhar Dzongkhag
	110	Tshering Nidup	AA V	S2 A	200607317	S/Jongkhar Dzongkhag
	111	Sonam Dorji	AA V	S2 A	9504021	S/Jongkhar Dzongkhag
	112	Wangchuk Dorji	AA IV	S1 A	200807270	Dungkhag S/choeling
Samtse Dzongkhag	113	Paras Moktan	SAO	P3 A	9411005	Samtse Dzongkhag
	114	Dawa Rinchen Tamang	AA III	S2 A	200607330	Samtse Dzongkhag
	115	Karma Tshewang	AA IV	S1 A	201007202	Samtse Dzongkhag
	116	Sonam Thongyal	AA IV	S1 A	201007204	Samtse Dzongkhag

	117	Lungten Peldon	AA IV	S1 A	201007205	Samtse Dzongkhag
	118	Pema Choki	AA V	S2 A	20120700718	Samtse Dzongkhag
Sarpang Dzongkhag	119	Sonam Phuntsho	AA IV	S1 A	200607046	Sarpang Dzongkhag
	120	Rinzin Namgay	AA IV	S1 A	201007210	Sarpang Dzongkhag
	121	Pema Wangmo	AA IV	S1 A	201007209	Sarpang Dzongkhag
	122	Tshering Chokey	AA IV	S1 A	201007211	Sarpang Dzongkhag
	123	Sonam Wangchuk	AA V	S2 A	200607343	Sarpang Dzongkhag
	124	Dechen Pelden	AA V	S2 A	9704044	Gelephu Dzongkhag
Thimphu Dzongkhag	125	Chandra Kala Gurung	AA IV	S1 A	9107120	Thimphu Dzongkhag
	126	Karma Dema	AA IV	S1 A	200807273	Thimphu Dzongkhag
	127	Namgay Dolkar	AA IV	S1 A	200907005	Thimphu Dzongkhag
Tashigang Dzongkhag	128	Samten Om	AA IV	S1 A	200207196	Trashigang Dzongkhag
	129	Jigme Tenzin	AA IV	S1 A	200807250	Trashigang Dzongkhag
	130	Thinley Wangmo	AA IV	S1 A	201007054	Trashigang Dzongkhag
	131	Sonam Tenzin	AA IV	S1 A	201107026	Trashigang Dzongkhag
	132	Yangay Pema	AA V	S2 A	201107030	Trashigang Dzongkhag
	133	Wangchuk	AA IV	S1 A	200907161	Trashigang Dzongkhag
	134	Lam Dorji	AA IV	S1 A	201007217	Trashigang Dzongkhag
	135	Karma Choden	AA IV	S1 A	201007215	Trashigang Dzongkhag
	136	Sonam	AA IV	S1 A	201007214	Trashigang Dzongkhag
	137	Sonam Wangchuk	AA IV	S1 A	201007216	Trashigang Dzongkhag
	138	Samten Lhamo	AA IV	S1 A	200907160	Trashigang Dzongkhag
Tashiyangtse Dzongkhag	139	Sonam Yangdon	AA V	S2 A	20120700678	Tashiyangtse Dzongkhag
	140	Jigme Wangchuk	AA V	S2 A	201107028	Tashiyangtse Dzongkhag
	141	Kelzang	AA III	SS3 A	9709066	Tashiyangtse Dzongkhag
	142	Karma Wangchuk	AA V	S2 A	201007219	Tashiyangtse Dzongkhag
	143	Thagi Maya	AA IV	S1 A	9304058	Tsirang Dzongkhag
	144	Bidhya Nepal	AA IV	S1 A	9709045	Tsirang Dzongkhag
	145	Tandin Wangmo	AA V	S2 A	9704042	Tsirang Dzongkhag
	146	Nima Tamang	AA III	SS4 A	2107079	Tsirang Dzongkhag

Tsirang Dzongkhag	147	Narayan Kr. Kamar Chhetri	AA IV	S1 A	200907151	Tsirang Dzongkhag
	148	Tshering Zangmo	AA V	S2 A	200607342	Tsirang Dzongkhag
	149	Prakash Chandra Acharva	AA V	S1 A	201007221	Tsirang Dzongkhag
	150	Uttar Kr. Gurung	AA V	S1 A	201007222	Tsirang Dzongkhag
	151	Tshering Wangmo	AA V	S2 A	200607333	Tsirang Dzongkhag
Trongsa Dzongkhag	152	Sonam Choden	AA V	S2 A	8511017	Trongsa Dzongkhag
	153	Sushma Dolma Tamang	AA IV	S1 A	200807274	Trongsa Dzongkhag
Wangdi Dzongkhag	154	Yeshey Tshering	AA IV	S1 A	8712022	Wangdue Dzongkhag
	155	Moti Maya Alay	AA VI	S3 A	9604095	Wangdue Dzongkhag
	156	Tshering Eden	AA IV	S1 A	201007227	Wangdue Dzongkhag
	157	Yeshay Dorji	AA III	SS3 A	2107108	Wangdue Dzongkhag
Zhemgang Dzongkhag	158	Tshering Zangmo	AA IV	S1A	201007230	Zhemgang Dzongkhag
	159	Tilak Thara	AA IV	S1A	201007232	Zhemgang Dzongkhag
Autonomous Agencies	160	Sonam Choden	AA IV	S1 A	200807246	RCSC
	161	Thinley Yangchen	AA IV	S1 A	200807024	RCSC
	162	Jigme Thinley	AO	P4 A	200701140	NEC
	163	Kuencho Wangmo	AA IV	S1 A	9107121	NEC
	164	Lhangamo	AA IV	S1 A	9907176	NCS
	165	Sonam Choden	AA IV	S1 A	9807018	NLC
	166	Anju Pradhan	AA IV	S1 A	2007026	NCWC
	167	Jamyang Gyeltshen	AO	P4 A	201201151	Gelephu Thromdey
	168	Mani Sherpa	AA IV	S1 A	9509029	Gelephu Thromdey
	169	Krishna Chhetri	AA II	S1 A	9709054	Pling Thromdey
	170	Kuenzang Nidup	AA III	SS3 A	2107101	Pling Thromdey
	171	Udesh Chhetri	SAO	P4 A	9410058	Thimphu Thromdey
	172	Lakman Rai	AA IV	S1 A	201107033	RIM
	173	Hasta Maya Rai	AA IV	S1 A	9504033	RIM
	174	Mindu Zangmo	AA III	SS4 A	200607044	RBP
	175	Kinzang Wangchuk	AA III	SS4 A	200507256	RBG, Thimphu
	176	Sonam	AA II	SS3 A	2007036	RBG, Thimphu

Armed Force	177	Norbu Dhendup	DCAO	P2 A	9811017	RBA, Thimphu
	178	Kinley Wangdi	AA IV	S1 A	200707017	RBA, Thimphu
	179	Sangay Chedup	AA IV	S1 A	2107074	RBA, Thimphu
	180	Tshewang Dorji	AA IV	S1 A	200207198	RBA, Thimphu
	181	Sangay	AA III	SS4 A	200207177	RBA, Thimphu
	182	Pema Dorji	AA IV	S1 A	200407067	RBA, Thimphu
	183	Kinley	AA II	SS3 A	9610079	RBA, Shaba
	184	Karma Dhendup	SAO	P3 A	9308076	RBA, Tencholing
	185	Wangchuk	AA III	SS4 A	200307144	RBA, Tencholing
	186	Nidup Tshering	AA IV	S1 A	200207197	RBA, Thimphu
	187	Dorji Rinzin	AA IV	S1 A	200307146	RBA, Deothang
	188	Tshering Tempa	AA V	S2 A	200507272	RBA, Damthang
Judiciary	189	Dorji Dukpa	SAO	P3 A	200601033	Supreme Court
	190	Tashi Dendup	SAO	P4 A	200807054	Supreme Court
	191	Namgay Dorji	SAO	P3 A	200701137	High Court
	192	Dorji Gyaltshen	AA II	SS3 A	8610018	BNLI
	193	Ugyen Zam	AA IV	S1 A	8601028	BNLI
	194	Sonam Tenzin	AA IV	S1 A	201107026	Dungkhag Court, Wamrong
	195	Chhime Zangmo	AA IV	S1 A	200406040	District Court, Bumthang
	196	Lhakpa Tshering	AA V	S2 A	20120700697	District Court, Trashivangtse
	197	Jangchuk Lamzang	AA V	S2 A	20120700699	District Court, Gasa


Dr Ugyen Tshewang
Chief HR Officer

TRANSFER OPTION FORM FOR ACCOUNTS EMPLOYEES 2017, MINISTRY OF FINANCE

I. Employee Information (as per the record in CSIS)

Name	Employee ID	Position Title	Date of Appt	Date of Birth	Current Place of Posting

II. Employment History- Last Two Agency Served (as per the record in CSIS)

Agency	Post Held	Period		Office Order Number
		From	To	

III. Placement Options (Indicate only the names of the preferred Dzongkhags not agency)

Options	Name of the Place (Dzongkhag)
1	
2	
3	

IV. Spouse Details

Name	Occupation	Current Place of Posting

Note: Attach a copy of marriage certificate if the transfer proposal is on the marital ground
 In the event of agency without Accts Officer, the signatory part for the Accts Officer can be left blank

Signature of the Employee

Name, Signature and Seal of Accounts Officer

Name, Signature and Seal of HR Officer/Admin Officer

Name, Signature and Seal of Head of the Agency

