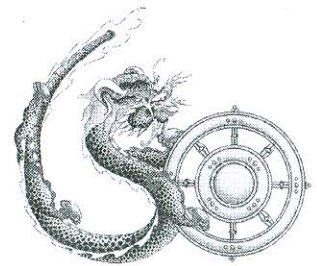




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ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
TASHICHHO DZONG



MoF/HRD/Foreign Posting/37/2016/403

September 12, 2016

VACANCY ANNOUNCEMENT FOR FOREIGN TRANSFER

In accordance with the decision of the 108th HRC Meeting held on September 7, 2016, Ministry of Finance is pleased to announce the vacancy for the Attache (Finance) as detailed below:

Sl#	Position Title	Position Level	Placement	Slots	Duration	Minimum Qualification	Other Requirements
1	Attaché (Finance)	P1/P2	RBE, Bangkok	1	3 years	B.Com/BA (Economics)	As per the criteria given below
2			RBE, Brussels	1			

Interested **in-service civil servants who meet the eligibility criteria** may apply for the above post. The application along with the following documents must be submitted to HRD, MoF, Thimphu latest by **September 26, 2016**:

- Curriculum vitae – *should be generated from CSIS and should have assured the accuracy of the information on CSIS.*
- Security clearance (*valid copy*)
- Audit clearance (*valid copy*)
- Medical fitness certificate (*original*)
- PE ratings for the last two years (*copy of FY 2014-2015 & 2015-2016*)
- Academic/training certificates and transcripts (*copy*)
- Certificates of merits/achievements, if any (*copy*)

The basic criteria

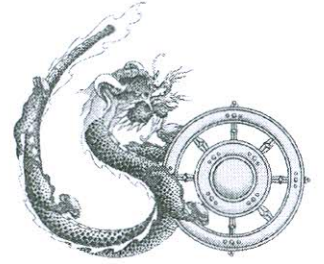
The candidate should:

- Be a Bhutanese citizen.
- Be able to produce audit and other clearances.
- Have completed minimum active service of 12 years.
- Possess excellent written and communications skills in English.
- Have excellent public relation skills.
- Have at least 3 years of government accounting experience and knowledge in Financial Rules and Regulations.



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- vii. Not have availed such postings earlier including secondment to International Agencies and Corporations.
- viii. Have clean service record
- ix. Be currently under MoG "Finance & Audit Services Group"
- x. Be eligible as per Clause 13.7.3.2 (g) of Chapter 13.7 of BCSR 2012.

In the event several candidates qualifying for a single position under the basic criteria, then the candidate fulfilling the following **specific criteria** will be given preference;

Specific criteria

- i. Extra co-curricular activities (*as per certificate*)
- ii. Individual Achievements (*as per certificate*)
- iii. Performance Ratings (*last two years*)
- iv. Rural Posting (*as per RCSC rule*)
- v. Seniority (*nos. of years in service*)

Please be informed that the applicant can only apply for one of the above posts. For further clarification, please contact HRD, MoF at 333104/322268 during office hours.


(Dr Ugyen Tshewang)

Chief HR Officer

Copy:

1. Hon'ble Secretary, Ministry of Finance for kind information
2. Chief HR Officer, HRMD, RCSC, Thimphu
3. Office copy