

Annual Graduate Requisition Form

For The Year

Ministry/Agency:.....

Department	Division/Section	Graduate Requisition for (P4/P5):				Qualification Required
		Position Title	Approved No.	Existing No.	No. required	
Requisition Total						

Note: The above annual graduate requisition shall supercede all the earlier requisition submitted to RCSC and this shall remain valid till the next annual graduate requisition is submitted in May of the following year.

Reference:

HR Committee meeting held on.....

Prepared by:

Chairperson of HR Committee:

Signature:

Signature:

Name:

Name:

Position Title:

Position Title:

Date:

Date: