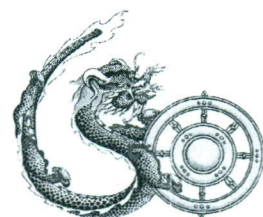




དམངས་ཕྱི་ལས་ཁུངས་།
དངུལ་ཕྱི་ལས་ལྷན་ཁག།

DEPARTMENT OF PUBLIC ACCOUNTS
MINISTRY OF FINANCE



DPA/PEMS-CS/2015-2016/ 2282

April 5, 2016

NOTIFICATION

This is to notify to all the budgetary bodies that the Royal Civil Service Commission (RCSC) has informed DPA that they are not able to reconcile the Civil Servants' Welfare Scheme (CSWS) contribution with the Royal Insurance Corporation Ltd. (RICBL).

In order to facilitate the reconciliation, RCSC requested DPA to inform all the budgetary bodies to follow the following procedures with immediate effect.

- a. Henceforth, CSWS contribution to be remitted to RICBL instead of directly depositing with the bank and RICBL shall not accept the remittance without the schedule.
- b. CSWS contribution shall not be remitted in cash but only through one of the following mode accompanied by CSWS schedule:
 - i. Cheque
 - ii. Electronic Fund Transfer Clearing System (EFTCS)
 - iii. Debit advice (direct transfer) to bank
- c. Remittance through mode (ii) and (iii) shall be immediately followed by email intimation to the following email addresses along with the CSWS schedule.
 1. Dorji Tshewang at tshokpol@gmail.com
 2. Karma Wangmo at karmaomu77@gmail.com
 3. Well-being Services at ws@rcsc.gov.bt

[Sonam Tobgyel]
Offtg. Director General

Copy to:

1. Chief Executive Officer, Royal Insurance Corporation of Bhutan Ltd., Thimphu for kind information.
2. Director, Royal Civil Service Commission, Thimphu for kind information.
3. All the Heads of Budgetary Bodies for compliance with immediate effect.

THIMPHU:BHUTAN, Post Box No. 270, Phone: PABX 322604/322641/322951, Fax: 334994

Website- <http://www.mof.gov.bt>