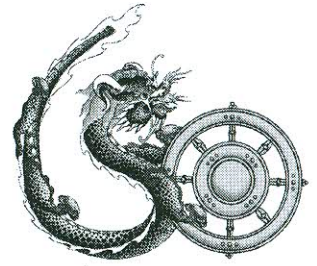




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ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
TASHICHHO DZONG



MoF/HRD/Foreign Posting/37/2016/ 3107

March 14, 2016

VACANCY ANNOUNCEMENT FOR FOREIGN TRANSFER

As per the decision of 100th HRC Meeting held on March 10, 2016, Ministry of Finance is pleased to announce the vacancies for the following post:

Post	Position Level	Slots	Place of posting	Duration	Minimum Qualification	Other Requirements
Attaché (Accounts)	P1/P2	1	RBE, Dhaka	3 years	B.Com/BA (Economics)	As per the criteria given below and for the RBC, Kolkata it is for the Account/ Budget Asst at P5/P4/P3 level and not for officers.
Accounts/ Budget Assistant	P3/P4/ P5	1	RBC, Kolkata	3 years	Certificate/ Diploma with minimum 12 years of work experience	

Interested **in-service civil servants who meet the eligibility criteria** may apply for the post along with the following documents to HRD, MoF, Thimphu latest by **March 31, 2016**:

- Curriculum vitae – should be generated from CSIS and should have assured the accuracy of the information on CSIS.
- Security clearance (valid copy)
- Audit clearance (printed copy)
- Medical fitness certificate (original)
- PE ratings for the last two years (copy)
- Certificates of merits/achievements, if any (copy)

The basic criteria

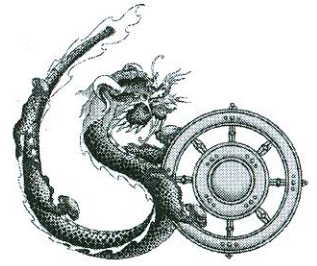
The candidate should:

- Be a Bhutanese citizen.



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- ii. Be able to produce audit and other clearances.
- iii. Have completed minimum active service of 12 years.
- iv. Possess excellent written and communications skills in English.
- v. Have excellent public relation skills.
- vi. Have at least 3 years of government accounting experience and knowledge in Financial Rules and Regulations.
- vii. Not have availed such postings earlier including secondment to International Agencies and Corporations
- viii. Have clean service record
- ix. Be currently under MoG "Finance & Audit Services Group"
- x. Be eligible as per Clause 13.7.3.2 (g) of Chapter 13.7 of BCSR 2012.

In the event several candidates qualifying for a single position under the basic criteria, then the candidate fulfilling the following **specific criteria** will be given preference;

Specific criteria

- i. Extra co-curricular activities (as per certificate)
- ii. Individual Achievements (as per certificate)
- iii. Performance Ratings (last two years)
- iv. Rural Posting (as per RCSC rule)
- v. Seniority (nos. of years in service)

For further clarification, please contact HRD, MoF at 333104/322268 during office hours.

Tshering Lhamo
Offtg. Chief HR Officer

Copy:

1. Hon'ble Secretary, Ministry of Finance for kind information
2. Chief HR Officer, HRMD, RCSC, Thimphu
3. Office copy