

FOREIGN TRANSFER VACANCY ANNOUNCEMENT

The Ministry of Finance is pleased to announce the foreign transfer vacancy for the following post:

Position Title	Position Level	Slot#	Place	Duration	Qualification (Minimum)	Requirements
First Secretary (Accounts)	P1/P2	1	PMB, Geneva	3 years	B.Com/BA (Economics)	As per the criteria given below

Interested in-service civil servants who meet the eligibility criteria may apply on time. Application along with the following documents must reach the HRD, MoF, Thimphu latest by **11th January 2016**.

- 1) Curriculum vitae (CSIS-generated copy) CV's should be assured accurate at the time of applying.
- 2) Security clearance (valid copy)
- 3) Audit clearance (printed copy)
- 4) PE rating for the last two years (copy)
- 5) Certificates of merits/achievements, if any (copy)
- 6) Merits certificates (copy)

For any clarification, please contact the HRD, MoF at 333104/322268 during working hours.

FOREIGN TRANSFER, MINISTRY OF FINANCE

Selection criteria of Accounts personnel for posting to Embassy/Mission

Basic Criteria:

The Candidate should

1. Be a Bhutanese citizen
2. Be able to produce audit and other clearances
3. Have completed minimum active service of 12 years.
4. Possess excellent written and communications skills in English
5. Have excellent Public Relation skills
6. Have at least 3 years of government accounting experience and knowledge in Financial Rules and Regulations.
7. Not have availed such posting earlier including Secondment to International Agencies and Corporations
8. Have clear service record
9. Current MoG should be "Finance & Audit services Group"
10. Clause 13.7.3.2(G), under Chapter 13.7 of BCSR rules will apply

In the event several candidates qualify for a single position under the Basic criteria, the candidate fulfilling the following Specific criteria will be given preference:

Specific criteria:

1. Extra Curricular activities (as per certificate)
2. Individual Achievement (As per certificate)
3. Performance Rating (Last two years)
4. Rural Posting (As per RCSC rule)
5. Seniority (No. of Service)

Chief HR Officer