



DEPARTMENT OF REVENUE & CUSTOMS  
MINISTRY OF FINANCE  
THIMPHU

DRC/RAA/Gen(23)/15/ 5245

June 16, 2015

**Notification: Revenue Collecting Agencies**

This is to notify all revenue collecting agencies that with effect from 1<sup>st</sup> July 2015 the revenue should be collected and deposited through the new system: **Revenue Administration Management Information System (RAMIS)**. The RAMIS will replace the existing Revenue Accounting System (RAS).

All collecting agencies will be provided with **new Agency Code** and the revenue should be collected in the respective agency code assigned.

The collecting agencies should issue preprinted **e-receipt** for collection of revenue and issue **manual receipt** only in case of field collection where there are no internet facilities.

All collecting agencies must submit requisition for e-receipts and manual receipts for the fiscal year 2015-2016 to respective regional revenue and customs office and collect the receipts latest by 30<sup>th</sup> June 2015.

The collecting agencies should not deposit any revenue in the existing RGR account from 1<sup>st</sup> July 2015.

All collecting agencies must maintain RAS database until further notice from the department.

The regional revenue and customs office will conduct audit starting 1<sup>st</sup> July 2015 of the collection made in the RAS system till 30<sup>th</sup> June 2015.

All collecting agencies are requested to keep necessary documents ready for audit and surrender all unused **Depositing Challan**.

(Karma Loday)  
Offtg. Director