This is to notify to all the Budgetary Bodies that in order to facilitate the release of first quarter fund by the Department of Public Accounts (DPA), the following pre-conditions shall be fulfilled by the Budgetary Bodies before 15th of July:

a. Submission of lapsed fund details (FIC-wise) for individual LC/PLC accounts,

b. Completion of Bank Reconciliation Statement for the month of June,

c. Provide list of activities for assignment to LC/PLC accounts, and

d. Submission of the Budget Utilization Plan (BUP) for the first period through PEMS for all RGoB funded activities.

Copy to:
1. The Hon’ble Secretary, Ministry of Finance, Thimphu.
2. All the Heads of Budgetary Bodies for compliance with immediate effect.