

OFFICE STATIONARIES FOR THE FY-2013-2014

SL No.	Description of Goods/Items	Quantity	Rate (Nu.)
BOOKS			
1	Attendance Register	per book	
2	Dak Receipt Register LB40	per book	
3	Despatch Register LB40	per book	
4	Peon book	per book	
5	Rulled Register No LB30	per book	
6	Rulled Register No LB40	per book	
7	Rulled Register No.LB12	per book	
8	Rulled Register No.LB14	per book	
9	Rulled Register No.LB20	per book	
10	Time Writing Pad Big/Med/Small	per book	
Files			
11	Ambassador Executive File	per pc.	
12	Arch File Supreme original	per pc.	
13	Arch file Choice	per pc	
14	Box File	per pc.	
15	D. Ring File	per pc.	
16	Ring binder trio	per pc	
17	Flat File	per pc.	
18	Four Folder File suprem	per pc.	
19	Horse File big	per pc.	
20	Horse file small	per pc	
21	Plastic Folder File	per pc	
COPIER TONER			
22	SHARP AR-5625 (AR-310)	per toner	
23	Canon copier toner IR 1600	per toner	
24	Konica Minolta BizHub:211	per toner	
25	Konica Minolta BizHub:215	per toner	
26	kyocera 4500i	per toner	
27	Kyorcera Smart MF P 6025	per toner	
28	Nashuatec DSM 725	per bottle	
29	Nashuatec MP45000	per toner	
30	Nashuatec SP1000	per toner	

SL No.	Description of Goods/Items	Quantity	Rate (Nu.)
31	Nashuatec toner 2205 360g	per toner	
32	Nashuatec toner -3205 (DT-43)	per toner	
33	Nashuatec toner CT 110	per toner	
34	Nashuatec toner CT 98	per toner	
35	Nashuatec Toner DSM 415	per toner	
36	Nashuatec toner DT 12 (DT-42)	per toner	
37	Panasonic Fax toner KX-FAT-92	per toner	
38	Toner No. 104A	per toner	
39	Work Centre xerox copier 5020	per toner	
40	Xerox Phaser-3117	per toner	
41	Xerox work centre C118	per toner	
42	Xerox work centre -M45	per toner	
43	Xerox work centre PE 120	per toner	
44	Xerox work centre-PE220	per toner	
PRINTER TONER			
45	Toner KX-FAT-92 for Laser Fax	per toner	
46	AR-M201	per toner	
47	Brother HL 5340 DN	per toner	
48	Brother MFC 7360 (TN 2280)	per toner	
49	C8767W-HP-96	per toner	
50	C9363W HP-97 (C9363WA)	per toner	
51	C9720A Black	per toner	
52	C9721A Cyan	per toner	
53	C9722A Yellow	per toner	
54	C9723A Meganta	per toner	
55	Canon FX9S Cartridge jil 3220	per toner	
56	CB540A Black	per toner	
57	CB541 A Cyan	per toner	
58	CB542A Yellow	per toner	
59	CB543A Meganta	per toner	
60	CC388A/88A	per toner	
61	CE 255A	per toner	
62	CE278A	per toner	

SL No.	Description of Goods/Items	Quantity	Rate (Nu.)
63	Dell -2350cnW (A998/A989/A990/A991)	per toner	
64	Dell1350CNW C-W27RH	per toner	
65	Dell1350CNW K-XH34T	per toner	
66	Dell1350CNW M-YY4G6	per set	
67	Dell1350CNW Y-X26J2	per toner	
68	Fax Toner Brother 2820(TN 2025)	per toner	
69	HP 55A	per toner	
70	HP 80 A	per toner	
71	HP inkjet-27 Colour	per toner	
72	HP inkjet-28 Colour	per toner	
73	HP ink cartridge C9351AA(21)	per pc	
74	HP ink cartridge C9352AA(colour)	per pc	
75	HP Laserjet Q7551A	per toner	
76	HP Printer toner P1505	per toner	
77	HP toner 1018 (Q2612A)	per toner	
78	HP Toner 12A	per toner	
79	hp toner 36A (CB 436A)	per toner	
80	HP Toner 53A	per toner	
81	HP toner 9549A (Q5949A)	per toner	
82	HP toner C3906F black	per toner	
83	HP Toner Q7516A	per toner	
84	HP toner laserjet 1213nf MFP	per pc	
85	Inkjet 95 (C8766WA)	per toner	
86	Inkjet 96 (C8767WA)	per toner	
87	Konica TN101k(7118)	per toner	
88	Laserjet 1300 -Q2613A	per toner	
89	Laserjet 2200-C4096A	per toner	
90	Laserjet 4 plus 92298A	per toner	
91	Laserjet 4000 TN -C4127X	per toner	
92	Laserjet 4050 C-C4127A	per toner	
93	Laserjet 4100-C8061X	per toner	
94	Laserjet 4200 Q1338A	per toner	
95	Laserjet toner 42A	per toner	
96	Laserjet 4500 C-4191A (Yellow)	per toner	

SL No.	Description of Goods/Items	Quantity	Rate (Nu.)
97	Laserjet 4500 C-4191A (Drum Kit)	per toner	
98	Laserjet 4500 C-4191A (Transfer kit) (C4196A)	per toner	
99	Laserjet 4500 C-4191A black	per toner	
100	Laserjet 4500 C-4192A Cyan	per toner	
101	Laserjet 4500 C-4193A (Magenta)	per toner	
102	Laserjet 4550 toner (Colour)	per toner	
103	Laserjet 92275A colour	per toner	
104	Laserjet -C 3909A	per toner	
105	Laserjet C4092A	per toner	
106	Q4129x	per toner	
107	Q-6511A	per toner	
108	Q7553A	per toner	
109	Toner 05A	per toner	
110	Toner 1320/ Q5949A	per toner	
111	Toner 64 A	per toner	
112	Toner C7115A	per toner	
113	Toner PE-16 (113R0067)	per toner	
114	Xerox work centre 6045 N	per toner	
115	HL 5450DN - DR 3355	per toner	
116	Xerox Work Centre toner PE 220 (013R00621)	per toner	
117	Drum cartridge for C118	per pc	
118	Drum cartridge for xerox 5020	per pc	
PAPER			
119	Bhutanese paper fine quality	per sheet	
120	Bhutanese paper ordinary	per sheet	
121	Carbon paper small pkt (Kores)	per pkt	
122	Chart paper assorted colour	per sheet	
123	colour Paper	per ream	
124	Fool scape paper plain	per pkt	
125	Fool Scape paper rulled	per pkt	
126	Napkin paper	per pkt	
127	OHP Transparency sheet (Garware)	per pkt	
128	Paper divider in assorted colour	per ream	
129	Photocopy paper A3 size Xerox 75gsm	per ream	

SL No.	Description of Goods/Items	Quantity	Rate (Nu.)
130	Photocopy paper A4 size 80gsm HP	per ream	
131	Photocopy paper A4 size Xerox 75gsm	per ream	
132	Post it pad big/med/small	per pkt	
GENERAL ITEMS			
133	Ball pen Mitsubishi	per pc	
134	Battery cell every day	per pc	
135	Baygon spray 600ml	per pc	
136	Binding machine best quality A4 Size	per pc	
137	Broom hard	per pc	
138	Broom soft	per pc	
139	Bucket 100 ltr	per pc	
140	Bucket 50 ltr	per pc	
141	Bulb 100wat philips	per pc	
142	Bulb Energy saving bulb 200w	per pc	
143	Cable RJ45	per mtr	
144	Cable USB KVM	per pc	
145	Cable UTP cabke CAT 6	per roll	
146	Calculator 12 digit best quality	per pc	
147	Calculator 12 digit scientific FX100	per pc	
148	Calculator CT-580	per pc	
149	Calculator CT-714 C	per pc	
150	Candle big size	per pc	
151	Carpet Linoluem Thick quality	per sqft	
152	Carpet Rips	per sqft	
153	Carpet Synthetic thick one	per sqft	
154	Carpet woollen (1000 GSM)	per sqft	
155	Cello Tape brown 555 2"	per pc	
156	Cellotape black 2"	per pc	
157	Cellotape brown 1 "	per pc	
158	Cellotape masking tape 2"	per pc	
159	Cellotape transparent 2"	per pc	
160	Cellotape transparent 1"	per pc	

SL No.	Description of Goods/Items	Quantity	Rate (Nu.)
161	Clip binder big	per pc	
162	Clip binder medium	per pc	
163	Clip binder small	per pc	
164	Clip Gems Big	per pkt	
165	Clip Gems Medium	per pkt	
166	Clip Gems small	per pkt	
167	Clip Gems small	per pkt	
168	Cloth blazer	per mtr	
169	Cloth marking	per mtr	
170	Colin glass cleaner 600ml	per bottle	
171	Computer keyboard	per pc	
172	Computer mouse pad	per pc	
173	Computer mouse USB type	per pc	
174	Computer mouse without cable	per pc	
175	Computer power cable imported	per pc	
176	Correction fluid(Kores)	per pc	
177	Correction pen best quality	per pc	
178	CPL socket	per pc	
179	DATA cartridge 20GB	per pc	
180	DATA cartridge 40GB	per pc	
181	D-Link 100 Base FX, 100 base-TX) Fast ethernet multi mode converter	per pc	
182	Dustbin plastic (small size)	per pc	
183	Dustbin plastic (Big size)	per pc	
184	Extension CONA heavy duty	per pc	
185	Four waysocket (MX suitable for all kind of plugs 15amp)	per pc	
186	External Drive 500 GB (Trancend)	per pc	
187	External Drive 1 TB (Trancend)	Per pc	
188	Fan (Wall Fan)	per pc	
189	Fan (Stand Fan)	per pc	
190	Fan (Table Fan)	per pc	
191	Fax film 559/136 &134/A	per pc	

SL No.	Description of Goods/Items	Quantity	Rate (Nu.)
192	Foot mate big for door	per pc	
193	Fax paper 30 mtr	per roll	
194	Fax paper 50mtr	per roll	
195	Flip Chart board marker pen	per pc	
196	Flip chart paper	per roll	
197	Glass cloth	per pc	
198	Glass for Table 6mm	per pc	
199	Glue pot 300ml	per pc	
200	Glue stick 35gm (Pritt)	per pc	
201	Glue (superglue)		
202	Harpic	per bottle	
203	Heater blower Bajaj	per pc	
204	Heater Radiator 13 panel(Laminox)	per pc	
205	Heater Radiator 9 panel(Laminox)	per pc	
206	High lighter luxor	per pc	
207	Jug	per pc	
208	Lock 7 genuine lever 55mm(commando double locking)	per pc	
209	Marker pen board (snowman)in assorted color	per pc	
210	Marker pen permanent(snow man) in assorted color	per pc	
211	Measuring tape best quality	per pc	
212	Mopping stick for cleaning the floor best quality	per pc	
213	Multiplug flat pin 15AMP anchor	per pc	
214	Multiplug round pin 15AMP anchor	per pc	
215	Napthalene ball	per pc	
216	Odonil jet 100mgs	per bottle	
217	Paper cutting blade Kangaroo medium	per pc	
218	Paper tray hard 3 in one	per pc	
219	Pen Addgel	per pen	
220	Pen Cello Gripper 2	per pen	
221	Pen Cello Pointec gel	per pen	
222	Pen knife best quality	per pc	

SL No.	Description of Goods/Items	Quantity	Rate (Nu.)
223	Pencil Disco	per pc	
224	Pencil with erazer on top(best quality)	per pc.	
225	Pencil without erazer best quality	per pc.	
226	Pen-Signature (V.Pilot)	per pc.	
227	Phunching machine-600 Kangaro	per pc	
228	Pilot Pen V7 high tech in assorted colour	per pc	
229	Pin (King)	per pkt	
230	Printer cable 15 m	per pc	
231	Printer cable 5m	per pc	
232	Punching machine heavy duty kangaro	per pc	
233	Punching machine kangaro medium	per pc	
234	Punching machine kangaro small	per pc.	
235	Phenol	per bottle	
236	PVC tape	roll	
237	Room Freshner	per pc.	
238	Scale Transparent 50 cm	per pc	
239	Scale Transparent 30cm	per pc	
240	Scissors with brass handle small	per pc	
241	Scissors with plastic handle medium	per pc	
242	Sharpner (pencil)Omega big	per pc	
243	Sharpner small	per pc	
244	Spiral binding 6 mm	per pc	
245	Spiral binding 10 mm	per pc	
246	Spiral binding 16 mm	per pc	
247	Spiral binding 24 mm	per pc	
248	Spiral binding 35 mm	per pc	
249	Stamp pad big	per pc	
250	Stamp pad ink	per bottle	
251	Stapler machine 24/6 kangaro	per pc	
252	Stapler machine heavy duty kangaro 23/17 pin type	per pc	

SL No.	Description of Goods/Items	Quantity	Rate (Nu.)
253	Stapler pin (munix) 23/8	per pc	
254	Stapler pin kangaroo or munix 24/6	per pc	
255	Stapler pin for heavy duty 23/17	per pc	
256	Stapler pin remover small	per pc	
257	Stapler pin(mexas) 10	per pc	
258	Screw driver set taporia	set	
259	Stavol 1 KVA	per pc	
260	Stavol 2 KVA	per pc	
261	Stavol 3 KVA	per pc	
262	Switch(10/100/1000) with 8 ports	per pc	
263	Switch (10/100/1000) with 16 ports	per pc	
264	Switch (10/100/1000) with 24 ports	per pc	
265	Socket 4" x 6"	per pc	
266	Socket CPL 16amp	per pc	
267	Tape dispenser big(Omega)	per pc	
268	Telephone Panasonic non-speaker	per pc	
269	Telephone Panasonic with speaker	per pc	
270	Telephone panasonoc 1+1	set	
271	Thumb Drive 4 GB	per pc	
272	Thumb Drive 8 GB	per pc	
273	Thumb Drive 16 GB	per pc	
274	Thumb Drive 32 GB	per pc	
275	Thumb pin best quality B100	per pkt	
276	Tissue paper best quality	per pc	
277	Toilet paper 2 ply	per pc	
278	Top plug 15AMP anchor	per pc	
279	Top plug 5AMP Anchor	per pc	
280	Tube Choke Phillips	per pc	
281	Tube light frame set	per pc	
282	Tube light rod big philips	per pc	
283	Tube light rod small philips	per pc	

SL No.	Description of Goods/Items	Quantity	Rate (Nu.)
284	MCB 20 amps	pc	
285	Tube starter philips	per pc	
286	Hand Washing soap.	per pc	
287	Vim Powder	per pkt	
ENVELOPES (Rates will be evaluated based on lot)			
288	Bhutanese envelope 9x4	per pc	
289	Bhutanese envelope A4	per pc	
290	Bhutanese envelope 11x5	per pic	
291	Envelope brown imported A3	per pc	
292	Envelope brown imported A4	per pc	
293	Envelope White 11x4 (Packet contains 50 pcs)	per pkt	
294	Envelope white 9x4 (packet contains 50 pcs)	per pkt	
TEA ITEMS (Rates will be Evaluated based on lot)			
295	Milk powder (everyday)	per kg	
296	Coffee 250 gms	per pc	
297	Druk Yul Milk/Amul Taza	per kg	
298	Sugar Crystal mawana	per kg	
299	Sugar cube	per pkt	
300	Tea leaf Lopchu 490gm	per bottle	
301	Tea leaf Red lebel 490gm	per pkt	

