



དངུལ་རྩིས་ལྷན་ཁག།

ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
TASHICHHO DZONG



MoF/Central Procurement/2010/1246

9th November, 2010
15

Circular

Subject: Central Procurement of Cement

This is to inform all the government agencies that the Penden Cement Authority Limited (PCAL) has offered a bulk purchase rebate to the government for cement to be purchased for government construction works. The Ministry of Finance is therefore pleased to accept the offer and directs all government budget agencies to use cement manufactured by PCAL for all works estimated to cost Nu.10.00 million and above. The rebate will be directly given to the Ministry of Finance based on the consumption of cement by the various government agencies. In this regard, the following procedures should be followed for all such works being tendered henceforth with immediate effect.

1. Every government agency proposing to tender out or carry out any civil works of value more than or equal to Nu. 10 Million, which involves consumption of cement, shall estimate the theoretical consumption of cement and type of cement required for that particular work.
2. To take advantage of the rebate offered and to enforce the use of PCAL cement, the government agency should clearly state in the Section VII- Specifications & Performance Requirements of the Bidding Document that the contractor should use PCAL cement for this work which should be lifted from the nearest PCAL Sales Depot (name the nearest depot that is Phuentsholing, Gelephu or Samdrup Jongkhar). The specifications should also state that the Contractor should arrange and pay for the transportation and make direct payment to PCAL at the price notified to the public, including the taxes, which may change from time to time. This rate should be applied in the rate analysis for all items of cement work.
3. On the award of work, the government agency shall notify PCAL Head Office, Gomtu of the name of the work, Contractor to whom the work is awarded including the estimated quantity of cement that will be required for the work, contract period and the published price of cement at the time of award of contract. Copy of this notification shall also be endorsed to Director General, Department of National Properties (DNP), Depot Manager from where the cement is to be lifted and the Contractor.
4. Further each time the contractor lifts the cement, a letter shall be issued by the agency to the depot Manager specifying the price and quantity of cement to be lifted for each



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- consignment with reference to the initial letter and copies to all agencies as mentioned above.
5. The letter issued by the agency awarding the work shall be produced by the contractor to the Depot Manager during the purchase of cement for each consignment. The invoice copies shall be submitted to the government agency by the Contractor for record.
 6. The agency awarding the work shall submit at the end of every month a report of cement procured by the contractor for the project with invoice numbers and dates to the Director General, DNP, Ministry of Finance, Thimphu for compilation and claiming payment of the rebate from PCAL.

All government agencies awarding any kind of civil work are directed to strictly adhere to the above procedures.

(Lam Dorji)
Finance Secretary

Copy to:

1. The Cabinet Secretary, Tashichhodzong.
2. The Auditor General, Royal Audit Authority
3. The Secretary, GNH Commission, Tashichhodzong
4. The Secretary, Ministry of Works and Human Settlement
5. All Dzongdags
6. Managing Director, PCAL, Gomtu, Samtse Dzongkhag
7. All other government agencies



དཔལ་ཆེན་གྱི་འཕགས་པ་།

ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
TASHICHHO DZONG



MoF/Central Procurement/2010/ 1948
January 19, 2011

Subject: Central Procurement of Cement

This is in continuation to the earlier Circular No. MoF/Central Procurement/2010/1246 dated November 15, 2010 regarding the procurement of cement from Penden Cement Authority Ltd (PCAL) for government budgeted works amounting to Nu. 10 million and above. It is to inform that Lhaki Cement based in Gomtu is also accepted for government works of Nu. 10 million or more, and agencies can now procure cement from Lhaki Cement also in addition to PCAL. The conditions and procurement procedures remain same as specified in the circular referred above. The cement will have to be lifted from the three depots (i.e. Phuentsholing, Samdrup Jongkhar and Gelephu) in case of PCAL whereas in the case Lhaki Cement, the agencies can lift the cement from any of their agents, where available. The list of Lhaki Cement agents at present is attached.

All the agencies are requested to adhere to the procurement procedures.


(Lam Dorji)
Finance Secretary

Copy to:

1. All Government Agencies
2. Auditor General, Royal Audit Authority, Thimphu
3. Secretary, Ministry of Works and Human Settlement, Thimphu
4. Chairman, Lhaki Group of Companies, Lhaki Building, Thimphu.
5. Managing Director, Lhaki Cement, Gomtu, Samtse
6. Managing Director, Penden Cement Authority, Gomtu, Samtse
7. Director General, Department of National Properties, Ministry of Finance.

LHAKI CEMENT

Dzongkhang wise Bhutan Agents Details :-

<i>Dzongkhang</i>	<i>Name of the Agent</i>	<i>Contact Tel No</i>
Chukha Dist. (P /Ling)		
	3. Druk Norlha Enterprise	252010, 252138.
	4. Jigme Cement Agent	252007, 17111591.
Sarpang Dist (Gelephu)		
	3. Karma Cement Agent	252063, 71656759, 77656759.
	4. Reazin Cement Agent	17950307
Samdrup Jongkhar		
	2. Kuenley Sithub	17614696.
Samtse		
	1. Samten Cement Agent	17633305, 17770658,
Punakha		
	1. Kinga Cement Agent	17118335.
Trashigang		
	1. Chorten Phuntsho (Master)	17721711.
Pema Gatshel		
	1. Kinzang Wangchuk	17547830



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DEPARTMENT OF NATIONAL PROPERTIES
དངུལ་རྩིས་ལྷན་ཁག།
MINISTRY OF FINANCE



No. FM/DNP/CP/2010/1590

March 8, 2011

To,
All Agencies

Dear All,

This is a follow up letter to the Circular No. *MoF/Central Procurement/2010/1246 and MoF/Central Procurement/2010/1948, dated 15th November, 2010 and 19th January, 2011 respectively*, regarding the Central Procurement of Cement for the Government Agencies. As per the Circular, the Department of National Properties is to record all the construction works undertaken by the government agencies and the quantity of cement being consumed by the government from depots of Penden Cement Authority Ltd or any of the agencies of Lhaki Cement, so as to claim the rebate at the end of the year. Therefore, to enable us to work on this, kindly fill up the forms attached here whenever work is awarded by the government agencies and send it to this Department on monthly basis.

Both the circulars are attached here for reference and it can also be downloaded from www.mof.gov.bt.

Looking forward to your kind cooperation.

Yours Sincerely,

Sd /

(Lham Dorji)
Director General

Copy to:

1. Auditor General, Royal Audit Authority, Thimphu
2. Hon'ble Secretary, Ministry of Works and Human Settlements, Thimphu
3. Managing Director, Lhaki Cement, Gomtu
4. Managing Director, Penden Cement Authority Ltd., Gomtu
5. Director General, Ministry of Finance



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DEPARTMENT OF NATIONAL PROPERTIES
དངུལ་རྩིས་ལྷན་ཁག།
MINISTRY OF FINANCE



Form-I

Form to be filled by the agencies as soon as work is awarded

1. Dzongkhag.....
2. Name of the Agency awarding the work.....
3. Name of the Work.....
4. Date of award of work.....
5. Completion date.....
6. Contract duration.....
7. Work Value.....
8. Theoretical estimate of cement.....
9. Type of cement.....
10. Name of the Contractor.....

Name and Signature

Post Box No. 116, Doebum Lam, Thimphu Bhutan. Tele: 00975-2324151/322582 (PABX), 324128 (Director)
324129 (Fax), 334719 (E.E) 334719 (Fax), 322009 (Store), 325190 (Painting Section), 324115/324123 (Gyalyong Tshogkhag), 324019 (Fax), 324546
(Goldsmith), 322307 (Bronze Casting), 322869 (Royal Tailor)

To be filled whenever cement is procured by the agencies.

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