



འོང་འབབ་དང་ཅ་དམ་ལས་ཁུངས།  
དངུལ་རྩིས་སྒྲན་ཁག།

**DEPARTMENT OF REVENUE & CUSTOMS**  
**MINISTRY OF FINANCE**  
**THIMPHU**



**DUTY FREE MEMBERSHIP APPLICATION FORM**

Date: \_\_\_\_\_

Please fill in personal details as below:

1. Name : \_\_\_\_\_
2. Designation: \_\_\_\_\_
3. CID no: \_\_\_\_\_
4. EID no: \_\_\_\_\_
5. Date of Promotion \_\_\_\_\_
6. Passport No: \_\_\_\_\_ (For Representatives of International Organization)
7. Duration of stay: \_\_\_\_\_ (For Representatives of International Organization)
8. Work Address: \_\_\_\_\_
9. Contact No:(Office) \_\_\_\_\_ (Mobile) \_\_\_\_\_
10. Email ID: \_\_\_\_\_

**Documents enclosed**

1. Promotion Order from RCSC
2. Copy of passport, Citizenship Identity Card
3. Two copies of passport size photograph
4. Letter from concerned Organization
5. Any other relevant documents

**Terms and Conditions**

1. The membership card should be renewed annually on the calendar year basis.
2. All the international representative and diplomats should surrender the card on expiry of their tenure in the country.
3. The member card holders should surrender the card on their retirement from the service.
4. Any members on foreign transfer should surrender the membership card and reapply on their return.
5. The membership card is allotted purely for personal use and the privilege extended shall not be used for commercial purpose.

Failing to abide by the above provisions shall be dealt as per the provisions of Rules and Regulation governing the operation of Duty Free Shop.

I, hereby declare that I have read and understood the above terms and conditions and shall be held fully responsible for breach of the above provisions.

Date: \_\_\_\_\_

Name & Signature