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Ministry of Finance

Ministry of Finance
Directorate of Services



Thimphu: Bhutan

MoF/HRD-DOS/2(5)/2020/ | 077



February 18, 2020

VACANCY ANNOUNCEMENT

The Ministry of Finance is pleased to announce the vacancy for the post of following positions as detailed below:

Position Title/ Position level	Department/Division	slots	Qualification	Contract Term
Asst. ICT officer (P5 B)	Call Center, Department of Revenue & Customs	3	Bachelors in IT with minimum of 60%	on consolidated contract for 2 years
Asst. Admin officer (P5 B)	RRCO, Thimphu	1	Bachelors degree with minimum of 60%	

Interested candidates fulfilling the eligibility criteria may apply for the above posts. The application along with the following documents must be submitted to HRD, MoF, Thimphu latest by 12th March 2020.

- 1. Civil Service Employment Application Form 4/1 (can be downloaded from www.rcsc.gov.bt)
- 2. Resume,
- 3. Copies of academic transcripts,
- 4. Copy of the Bhutanese Citizenship Identity Card,
- 5. Copy of Medical Fitness Certificate,
- 6. Security clearance Certificate
- 7. No Objection Certificate, if employed

For further clarification, please contact the HRD, MoF at 322268/321568 during the office hours.



Human Resource Division

Ministry of Finance