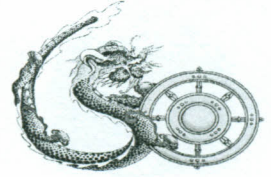




དུལ་ཚེས་ལྷན་ཁག།  
ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF FINANCE  
TASHICHO DZONG



MoF/HRD-DoS/5(1)/2019/171

August 14, 2019

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.....  
**Subject: Notification on Annual Transfer 2019**

Dasho/Sir/Madam(s)

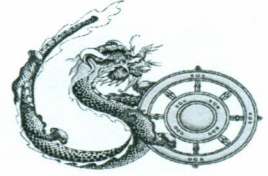
In pursuant to provisions of Chapter 14, BCSR 2018, the Ministry of Finance (MoF) would like to notify all the Ministries, Dzongkhags and Agencies on the annual transfer exercise of the finance employees.

The due for transfer has been earmarked at 5 years and above as December 2019 in the current agency. Therefore, all the agencies are requested to submit the transfer proposals in line with the following guidelines;

1. The placement options should be the names of the places (Dzongkhags) not the name of the specific agencies and RRCOs for DRC officials
2. The transfer option form should have all three different Dzongkhag/RCCO region office indicated along with the spouse details.
3. The MoF does not guarantee that all placement/transfer proposals shall be approved. The transfer placement shall be facilitated based on availability of post, marital ground, last agency served, and competency required for the agency.
4. In the event of non-availability of the vacant post in the proposed options, the MoF in consultation with agency shall make placement in other vacant agencies or retain in the same agency.
5. Once the dully filled transfer form is submitted, it is considered that agency has no objection in transferring the employee.
6. The late submission/ incomplete information in the transfer option form will be considered invalid and the placement will be decided by the MoF.



དངུལ་ཚུ་སྒྲུབ་ཁག །  
ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF FINANCE  
TASHICHHO DZONG



7. Respective agencies are kindly requested to submit the transfer proposals of those employees who are due for transfer but missed out in tentative due list.

Therefore, respective Ministries, Dzongkhags and Agencies are requested to submit the transfer proposals recommended by the respective HRCs latest by **September 15, 2019** to HRD, MoF or email to following focal officers;

For Finance Officers/Accounts Assts at [niduptshering@mof.gov.bt](mailto:niduptshering@mof.gov.bt) or [tnamjay@mof.gov.bt](mailto:tnamjay@mof.gov.bt).

For Revenue/Customs/Tax officials at [kchhetri@mof.gov.bt](mailto:kchhetri@mof.gov.bt) or [chukey605@gmail.com](mailto:chukey605@gmail.com)

For Procurement officers at [schimeth5100@gmail.com](mailto:schimeth5100@gmail.com) or [lekeyd@mof.gov.bt](mailto:lekeyd@mof.gov.bt)

For Internal Auditors at [tlhamo@mof.gov.bt](mailto:tlhamo@mof.gov.bt) or [sonamy@mof.gov.bt](mailto:sonamy@mof.gov.bt)

A copy of the tentative transfer due list of Accounts Officers/Accounts Asst and the transfer option form is attached. The due list for other professions will be emailed to respective agencies.

Tshulthrim Zangpo

**Offtg. Chief HR Officer**

Copy:

1. All the head of the Ministries, Dzongkhags and other Agencies
2. Director General, DRC/DNP, MoF, Thimphu
3. Director, RCSC, Thimphu
4. Director, DPA, MoF, Thimphu
5. Director, DoS, MoF, Thimphu
6. Chief Internal Auditor, CCA, MoF, Thimphu
7. Chief Finance Officers/Finance Officers of the Ministries, Dzongkhags and other Agencies
8. Chief HR Officers/HR Officers of the Ministries, Dzongkhags and other Agencies
9. Office copy/master copy

**TRANSFER OPTION FORM, MINISTRY OF FINANCE**

<b>I. Employee Information (as per the record in CSIS)</b>					
Name	Employee ID	P Title	Date of Appt	Date of Birth	Current Place of Posting
<b>II. Employment History- Last Two Agency Served (as per the record in CSIS)</b>					
Agency	Post Held	Period		Office Order Number	
		From	To		
<b>III. Placement Options (Indicate only the names of the preferred Dzongkhags not agency)</b>					
Options	Name of the Place (Dzongkhag)				
1					
2					
3					
<b>IV. Spouse Details</b>					
Name	Occupation		Current Place of Posting		

Endorsed by the ..... HR Committee Meeting held on.....

**Note:** Attach a copy of marriage certificate if the transfer proposal is on the marital ground.

The signatory part for the Finance Officer can be left blank, if the agency donot have Finance Officer.

**Signature of the Employee**

**Name, Signature and Seal of Finance Officer**

**Name, Signature and Seal of HRO/Admin Officer**

**Name, Signature and Seal of Head of the Agency**

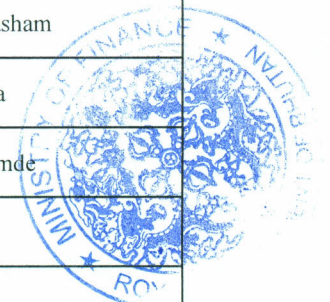


**Tentative Transfer Due List of Finance Personnel 2019, Ministry of Finance**

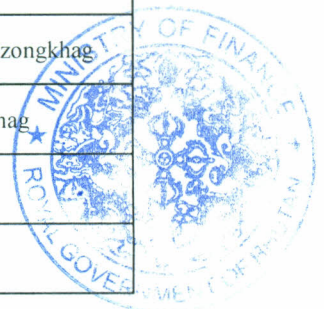
Sl#	Emp No	Emp Name	Position Title	P-Level /Sub-Level	Agency Name
1	2001015	Tshering Deki	Dy. Chief Finance Officer	P2 A	Thimphu Dzongkhag
2	200207004	Dechen Wangmo	Accounts Asst. IV	S1 A	FD, MoEA
3	200207189	Ngawang Gyeltshen	Accounts Asst. IV	S1 A	RRCO, Gelephu
4	200207190	Sangay Dorji	Accounts Asst. IV	S1 A	Samdrupjongkhar Dzongkhag
5	200207193	Phurba Yangden	Accounts Asst. IV	S1 A	FD, MoLHR
6	200307146	Dorji Rinzin	Accounts Asst. II	SS3 A	RBA
7	200307157	Tshering Dendup	Accounts Asst. IV	S1 A	Trongsa Dzongkhag
8	200407061	Krishna Maya Adhikari	Accounts Asst. III	SS4 A	ACC
9	200407069	Sangay Khandu	Accounts Asst. IV	S1 A	Zhemgang Dzongkhag
10	200507272	Tshering Tempa	Accounts Asst. V	S2 A	RBA, Damthang
11	200607048	Sherub Wangpo	Accounts Asst. III	SS4 A	Mongar Dzongkhag
12	200607052	Pema Zangmo	Accounts Asst. III	SS4 A	Punakha Dzongkhag
13	200607057	Sonam Lhamo	Accounts Asst. III	SS4 A	FD, MoF
14	200607316	Dago Tshering	Accounts Asst. V	S2 A	Zhemgang Dzongkhag
15	200607324	Karma Wangchuk	Accounts Asst. IV	S1 A	Samdrupjongkhar Thromde
16	200607326	Tshering Lhamo	Accounts Asst. IV	S1 A	Paro Dzongkhag
17	200607327	Namgay Budhar	Accounts Asst. IV	S1 A	FD, MoE
18	200607328	Nepti Maya Tamang	Accounts Asst. IV	S1 A	Sarpang Dzongkhag
19	200607331	Pema Tshering	Accounts Asst. IV	S1 A	AMC, Paro
20	200607337	Chhimi Dolma	Accounts Asst. IV	S1 A	Punakha Dzongkhag
21	200607349	Gyem	Accounts Asst. VI	S3 A	District Court, Thimphu
22	200701128	Kinzang Norbu	Sr. Finance Officer	P3 A	FD, MoWHS
23	200701133	Til Bahadur Ghalley	Sr. Finance Officer	P3 A	AFS, NLCS
24	2007017	Nima Chozom	Accounts Asst. IV	S1 A	FD, MoEA
25	2007036	Sonam	Accounts Asst. I	SS2 A	RBG, MoF



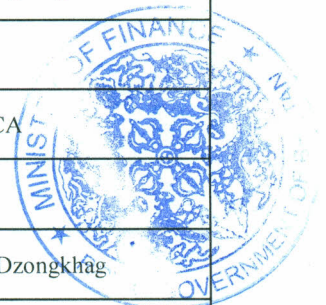
26	200707016	Sonam Choden	Accounts Asst. III	SS4 A	FD, MoE
27	200707019	Jamyang Peldon	Accounts Asst. III	SS4 A	AFS, TCB
28	200707022	Tsheten Namgay	Accounts Asst. III	SS4 A	DNP, MoF
29	200807005	Tashi Gyeltshen	Accounts Asst. III	SS4 A	NSBF, Bumthang
30	200807008	Tshering Phuntsho	Accounts Asst. III	SS4 A	Trashigang Dzongkhag
31	200807019	Sonam Zangpo	Accounts Asst. III	SS4 A	NRDCAN, Bumthang
32	200807020	Tshering Gyeltshen	Accounts Asst. III	SS4 A	Pemagatsel Dzongkhag
33	200807024	Thinley Yangchen	Accounts Asst. III	SS4 A	AFS, RCSC
34	200807025	Pema Wangmo	Accounts Asst. III	SS4 A	AFS, CDB
35	200807250	Jigme Tenzin	Accounts Asst. III	SS4 A	Trashigang Dzongkhag
36	200807254	Tharpa Lhamo	Accounts Asst. III	SS4 A	NSC, Paro
37	200807256	Tshering Dargay	Accounts Asst. III	SS4 A	Trashiyangtse Dzongkhag
38	200807260	Dorji	Accounts Asst. III	SS4 A	Trashigang Dzongkhag
39	200807261	Ugyen Tshering	Accounts Asst. III	SS4 A	Sarpang Dzongkhag
40	200807262	Darjay	Accounts Asst. III	SS4 A	Chukha Dzongkhag
41	200807263	Karma Tenzin	Accounts Asst. III	SS4 A	Mongar Dzongkhag
42	200807269	Pema Deki	Accounts Asst. IV	S1 A	Paro Dzongkhag
43	200808006	Tanka Nath Mishra	Accounts Asst. V	S2 A	Chukha Dzongkhag
44	200901056	Younten Dorji	Sr. Finance Officer	P3 A	Wangdue Dzongkhag
45	200901063	Kelzang Namgay	Finance Officer	P4 A	AMC, Paro
46	200907002	Choki Nima	Accounts Asst. III	SS4 A	Samdrupjongkhar Dzongkhag
47	200907006	Engin Dorji	Accounts Asst. III	SS4 A	BCAA, Paro
48	200907008	Roshan Tamang	Accounts Asst. III	SS4 A	Sarpang Dzongkhag
49	200907015	Sonam Dorji	Accounts Asst. III	SS4 A	RLDC, Tshimasham
50	200907153	Run Singh Poudyel	Accounts Asst. III	SS4 A	CRC, Wangkha
51	200907171	Kunzang Chopel	Accounts Asst. III	SS4 A	Thimphu Thromde
52	200907175	Tshewang Rinzin	Accounts Asst. III	SS4 A	AMC, Paro
53	201007047	Sonam Mendrel Wangmo	Accounts Asst. IV	S1 A	FD, MoF



54	201007052	Karma Wangmo	Accounts Asst. IV	S1 A	Paro Dzongkhag
55	201007054	Thinley Wangmo	Accounts Asst. IV	S1 A	Trashigang Dzongkhag
56	201007055	Ngawang Chophel	Accounts Asst. IV	S1 A	Pemagatsel Dzongkhag
57	201007167	Wangchuk Pelden	Accounts Asst. IV	S1 A	Chukha Dzongkhag
58	201007194	Dechen Dorji	Accounts Asst. IV	S1 A	Pemagatsel Dzongkhag
59	201007201	Thinley Norbu	Accounts Asst. IV	S1 A	RSTA, Sjongkhar
60	201007202	Karma Tshewang	Accounts Asst. IV	S1 A	Samtse Dzongkhag
61	201007205	Lungten Peldon	Accounts Asst. IV	S1 A	Samtse Dzongkhag
62	201007215	Karma Choden	Accounts Asst. IV	S1 A	Trashigang Dzongkhag
63	201007217	Lam Dorji	Accounts Asst. IV	S1 A	Trashigang Dzongkhag
64	201007230	Tshering Zangmo	Accounts Asst. IV	S1 A	Zhemgang Dzongkhag
65	201107028	Jigme Wangchuk	Accounts Asst. IV	S1 A	Trashiyangtse Dzongkhag
66	201107032	Karma	Accounts Asst. IV	S1 A	Chukha Dzongkhag
67	201107034	Tandin Dorji	Accounts Asst. IV	S1 A	FD, MoEA
68	20120700702	Kuenzang Dorji	Accounts Asst. IV	S1 A	Dagana Dzongkhag
69	20120700704	Dorji Dyenka	Accounts Asst. IV	S1 A	AFS, REC
70	20120700707	Sonam Lhaki	Accounts Asst. IV	S1 A	FD, MoH
71	20130802288	Gembo Dorji	Accounts Asst. IV	S1 A	DFO, Zhemgang
72	20130802292	Parash Muni Adhikari	Accounts Asst. IV	S1 A	Chukha Dzongkhag
73	20130802295	Tika Monger	Accounts Asst. IV	S1 A	Lhamoizingkha Drungkhag Court, Dagana
74	20130802297	Kelzang Phuntsho	Accounts Asst. IV	S1 A	Zhemgang Dzongkhag
75	20130802298	Nim Gyeltshen	Accounts Asst. IV	S1 A	Zhemgang Dzongkhag
76	20130802299	Sangnga Gyeltshen	Accounts Asst. IV	S1 A	Zhemgang Dzongkhag
77	20130802300	Tshering Cheki	Accounts Asst. IV	S1 A	Gasa Dzongkhag
78	20130802301	Phuntsho Chedon	Accounts Asst. IV	S1 A	Samdrupjongkhar Dzongkhag
79	20130802302	Yangchen Dema	Accounts Asst. IV	S1 A	Pemagatsel Dzongkhag
80	20130802303	Ngawang Dorji	Accounts Asst. IV	S1 A	Lhuntse Dzongkhag
81	20130802305	Ugyen Tshewang	Accounts Asst. IV	S1 A	Gasa Dzongkhag



82	20130802307	Passang Dorji	Accounts Asst. IV	S1 A	Mongar Dzongkhag
83	20130802308	Kinley Penjor	Accounts Asst. IV	S1 A	Mongar Dzongkhag
84	20141104864	Nima Dorji	Accounts Asst. V	S2 A	Lhuntse Dzongkhag
85	20141104865	Pema Tshomo	Accounts Asst. V	S2 A	Lhuntse Dzongkhag
86	20141104868	Ngawang Lhamo	Accounts Asst. V	S2 A	RPPBF, Lingmithang
87	20141104869	Chey Chey	Accounts Asst. V	S2 A	District Court, Wangdue
88	20141104871	Sangay Choden	Accounts Asst. V	S2 A	District Court, Lhuentse
89	20141104877	Tenzin Phuntsho	Accounts Asst. V	S2 A	Zhemgang Dzongkhag
90	20141204880	Tshering Dawa	Accounts Asst. V	S2 A	Trongsa Dzongkhag
91	20141204881	Hem Raj Gurung	Accounts Asst. V	S2 A	RRCO, Sjongkhar
92	20141204884	Singye Dorji	Accounts Asst. V	S2 A	Dagana Dzongkhag
93	20141204885	Passang Dorji	Accounts Asst. V	S2 A	Drungkhag Court, Nganglam, Pemagatshel
94	2107075	Bhagi Rath Regmi	Accounts Asst. III	SS4 A	Paro Dzongkhag
95	2107093	Kuenzang Lhamo	Accounts Asst. III	SS4 A	Thimphu Dzongkhag
96	8102033	Karma Jamtsho	Accounts Asst. III	SS4 A	RLDC, Kanglung
97	8201009	Tshering Phuntsho	Dy. Chief Finance Officer	P2 A	DoC, MoHCA
98	8508031	Nari Maya Ghalay	Accounts Asst. III	SS4 A	FD, MoEA
99	8603001	Chewang	Accounts Asst. II	SS3 A	Zhemgang Dzongkhag
100	8610010	Dorji Wangdi	Accounts Asst. IV	S1 A	AFS, GNHC
101	8707059	Kinley Khenrab	Accounts Asst. II	SS3 A	Palace Services, MoF
102	8712024	Tshewang Dakpa	Accounts Asst. II	SS3 A	NCAH, Serbithang
103	8712049	Karma Loday	Accounts Asst. III	SS4 A	RMBC, Arong, Sjongkhar
104	8805035	Mon Bahadur Tamang	Accounts Asst. V	S2 A	Samtse Dzongkhag
105	8806147	Man Maya Gurung	Accounts Asst. III	SS4 A	FD, MoEA
106	8901014	Purna Kumar Powdel Chhetri	Accounts Asst. IV	S1 A	DoC, MoHCA
107	8901023	Tenzin Dorji	Accounts Asst. III	SS4 A	FD, MoAF
108	8901128	Karma Tenzin	Accounts Asst. IV	S1 A	Trashigang Dzongkhag
109	9107005	Uma Devi Ghimiray	Accounts Asst. V	S2 A	NPPC, Semtokha



110	9107021	Khoj Bahadur Gurung	Accounts Asst. III	SS4 A	DoR, Dagana
111	9107023	Thinley Penjor	Accounts Asst. III	SS4 A	Central Store, MoWHS, Pling
112	9206021	Karma Dorji	Accounts Asst. III	SS4 A	DoC, MoHCA
113	9206025	Yeshi Zangmo	Accounts Asst. IV	S1 A	Thimphu Dzongkhag
114	9206027	Tenzin Dema	Accounts Asst. IV	S1 A	NCD, MoAF
115	9209054	Neeta Pradhan	Accounts Asst. II	SS3 A	AFS, BSB
116	9304046	Sonam Norbu	Accounts Asst. IV	S1 A	Trashigang Dzongkhag
117	9304047	Pema Choden	Accounts Asst. IV	S1 A	Thimphu Thromde
118	9304050	Thinley Pemo	Accounts Asst. IV	S1 A	DoC, MoHCA
119	9304052	Gauri Maya Powdyel	Accounts Asst. IV	S1 A	RRCO, Samtse
120	9304057	Kabita Sharma	Accounts Asst. IV	S1 A	Samtse Dzongkhag
121	9304058	Thagi Maya Timsina	Accounts Asst. IV	S1 A	Tsirang Dzongkhag
122	9305013	Tshering Dorji	Accounts Asst. IV	S1 A	DoC, MoHCA
123	9308072	Kunzang Dema	Accounts Asst. II	SS3 A	AFS, NAS





124	9404024	Tashi Gyelmo	Accounts Asst. IV	S1 A	RNR R & DC - Wengkar, Mongar
125	9410038	Tshewang Dorji	Accounts Asst. II	SS3 A	UWICER, Bumthang
126	9504021	Sonam Dorji	Accounts Asst. IV	S1 A	Samdrupjongkhar Dzongkhag
127	9504023	Tshering Pelden	Accounts Asst. V	S2 A	Thimphu Dzongkhag
128	9504024	Sangay Dorji	Accounts Asst. IV	S1 A	DoR, Trashigang
129	9504031	Suk Bahadur Subba	Accounts Asst. IV	S1 A	FD, MoE
130	9508016	Dhan Bahadur Biswa	Accounts Asst. IV	S1 A	NBC, Serbithang
131	9604087	Tshering Wangmo	Accounts Asst. IV	S1 A	NSSC, Semtokha
132	9604090	Thinley Namgyel	Accounts Asst. IV	S1 A	DoR, Tingtingbi
133	9604095	Moti Maya Alay	Accounts Asst. VI	S3 A	Wangdue Dzongkhag
134	9610084	Phub Tshering	Accounts Asst. IV	S1 A	Paro Dzongkhag
135	9704043	Nanda Kumari Monger	Accounts Asst. V	S2 A	FD, MoWHS
136	9704053	Tshering Dema	Accounts Asst. IV	S1 A	Paro Dzongkhag
137	9705003	Meera Devi Darjee	Accounts Asst. IV	S1 A	FD, MoAF
138	9709042	Nado	Accounts Asst. III	SS4 A	DoR, Lingmithang
139	9709046	Dechen Wangmo	Accounts Asst. III	SS4 A	Thimphu Dzongkhag
140	9709067	Rachana Gurung	Accounts Asst. I	SS2 A	RRCO, Pling
141	9709072	Suraj Kumar Gurung	Accounts Asst. I	SS2 A	Samtse Dzongkhag
142	9807012	Chandra Maya Chhetri	Accounts Asst. III	SS4 A	FD, MoAF
143	9807016	Tashi Tshering	Accounts Asst. III	SS4 A	FD, MoFA
144	9807018	Sonam Choden	Accounts Asst. IV	S1 A	AFS, NLCS
145	9907029	Krishna Bdr. Kharka Chettri	Accounts Asst. III	SS4 A	DoR, Thimphu
146	9907033	Tshering Dorji	Accounts Asst. III	SS4 A	DoR, Lobeyasa
147	9907177	Kinga Thinley	Accounts Asst. III	SS4 A	FD, MoF



**HR Division**  
**Ministry of Finance**