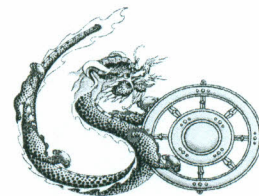




འབྲུག་རྒྱལ་ཁབ་ཀྱི་འགྲུལ་ཁུངས་  
ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF FINANCE  
TASHICHHO DZONG



MoF/HRD-DoS/4(2)/2019/ 3880

June 13, 2019

**ANNOUNCEMENT FOR TRANSFER TO LHA KHANG CONSTRUCTION PROJECT,  
RAJGIR**

As per the decision of 145<sup>th</sup> HR Committee Meeting held on 12 June 2019, the Ministry of Finance is pleased to announce the post of Accounts/Budget Assistant to be posted in Lhakhang Construction Project in Rajgir under DoC, MoHCA as detailed below;

Post	Position Level	Slots	Place of Posting	Duration	Minimum Qualification	Other Requirements
Accounts/ Budget Assistant	SS1A - SS4 A	1	Rajgir, India	3 years	Certificate/ Diploma with minimum 10 years of work experience	As per the given criteria and the post announced is only for the Account/ Budget Asst at SS1, SS2, SS3, & SS4 level not for officers.

Interested **in-service civil servants who meet the eligibility criteria** may apply for the post with application along with the following documents to HRD, MoF, Thimphu latest by **June 27, 2019**:

- Curriculum vitae - generated from CSIS and should have assured the accuracy of the information.
- Valid security clearance
- Valid audit clearance
- Medical fitness certificate (original)
- Moderation ratings for last two years (FY 2016-17 & 2017-18)
- Academic transcripts and training certificates (copy)
- Certificates of merits/achievements, if any (copy)

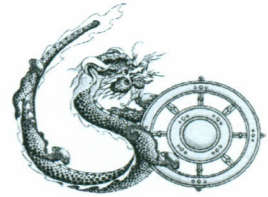
**The basic criteria**

The candidate should:

- Be a Bhutanese citizen
- Possess excellent written and communications skills in English.
- Have excellent public relation skills.
- Have at least 3 years of field experience in Government Accounting and Budgeting with knowledge in Financial Rules and Regulations.



དངུལ་ཅིན་ལྷན་ཁག །  
ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF FINANCE  
TASHICHHO DZONG



- v. Have not availed such postings in the past including secondment to International Agencies and Corporations
- vi. Have clean service record
- vii. Be currently under MoG "Finance & Audit Services Group"

In the event several candidates qualifying for a single position under the basic criteria, then the candidate fulfilling the following **specific criteria** will be given preference;

**Specific criteria**

- i. Extra co-curricular activities (as per certificates)
- ii. Individual Achievements (as per original certificates)
- iii. Performance Ratings (last two years)
- iv. Rural Posting (as per RCSC rule)
- v. Seniority (nos. of years in service)

For further clarification, please contact HRD, MoF at 322268 during office hours.

**Tshulthrim Zangpo**  
**Offtfg. Chief HR Officer**

Copy:

- 1. Director, DPA, MoF, Thimphu
- 2. Offtfg. Chief HR Officer, HRMD, RCSC, Thimphu
- 3. Office/master copy