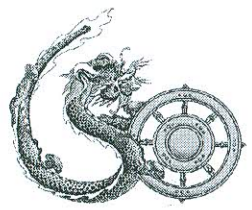




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ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF FINANCE  
TASHICHHO DZONG



MoF/HRD/Vacancy announcement/2017/110

2 August 2017

VACANCY ANNOUNCEMENT FOR LATERAL TRANSFER

The Ministry of Finance would to announce the following vacancy for lateral transfer:

Sl#	Position Title	No.of post	Minimum qualification	Work place
1	Personal Assistant	1	Class XII with Min. 6 months course in Stenography, Computer application, Office Management	Directorate of Services, Ministry of Finance, Thimphu
2	Driver	1	Cl. VIII with Certificate in driving	

Interested in-service candidates fulfilling the above criteria and eligible as per transfer rule of BCSR 2012 may apply for the above posts.

Application along with the following documents must reach Human Resource Division, Ministry of Finance latest by **17<sup>th</sup> August 2017**.

1. No objection certificate from the concerned agency
2. Curriculum Vitae (CSIS generated and must be assured accurate)
3. PE rating/IWP for last two years (2014-2015, 2015-2016)
4. Academic transcripts
5. Any other relevant certificates if any

For further clarification please contact HRD, Ministry of Finance at 02322268/337411/321568

(Dr Ugyen Tshewang)  
Chief HR Officer

Copy to:

1. Director, Directorate of Service, Ministry of Finance
2. Offtg. Chief HR Officer, HRMD, Royal Civil Service Commission