

न्द्राः ईश्वास्य ।

ROYAL GOVERNMENT OF BHUTAN MINISTRY OF FINANCE TASHICHHO DZONG



MoF/HRD/Foreign Posting/37/2017/1975

July 6, 2017

RE-ANNOUNCEMENT FOR FOREIGN TRANSFER

The Ministry of Finance is pleased to re-announce the vacancy for the Attache (Finance) as detailed below:

Post	Position Level	Place of posting	Slot	Duration	Minimum Qualification	Other Requirements
Attache (Finance)	P1/P2	RBC, Kolkota	1	3 years	B.Com/BA (Economics)	As per the criteria given below

Interested **in-service civil servants who meet the eligibility criteria** may apply for the post. The application along with the following documents must be submitted to HRD, MoF, Thimphu latest by **July 14, 2017**:

- i. Curriculum vitae should be generated from CSIS and should have assured the accuracy of the information.
- ii. Security clearance (Valid Copy)
- iii. Audit clearance (Valid copy)
- iv. Medical fitness certificate (original)
- v. PE ratings for the last two years (copy of FY 2014-2015 & 2015-2016)
- vi. Academic/training certificates and transcripts (copy)
- vii. Certificates of merits/achievements, if any (copy)

The basic criteria

The candidate should:

- i. Be a Bhutanese citizen.
- ii. Be able to produce audit and other clearances.
- iii. Have completed minimum active service of 12 years.
- iv. Possess excellent written and communications skills in English.



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- v. Have excellent public relation skills.
- vi. Have at least 3 years of field experience in government accounting and knowledge in Financial Rules and Regulations.
- vii. Not have availed such postings earlier including secondment to International Agencies and Corporations
- viii. Have clean service record
- ix. Be currently under Sub Group 'Finance, Accounting and Budget Services'
- x. Be eligible as per Clause 13.7.3.2 (g) of Chapter 13.7 of BCSR 2012.

In the event several candidates qualifying for a single position under the basic criteria, then the candidate fulfilling the following **specific criteria** will be given preference;

Specific criteria

- i. Extra co-curric
- ii. ular activities (as per certificate)
- iii. Individual Achievements (as per certificate)
- iv. Performance Ratings (last two years)
- v. Rural Posting (as per RCSC rule)
- vi. Seniority (nos. of years in service)

For those candidates who have already applied for above position, they need not reapply.

For further clarification, please contact HRD, MoF at 333104/322268 during office hours.

Dr Ugyen Tshewang Chief HR Officer

Copy:

- 1. Hon'ble Secretary, Minstry of Finance for kind information
- 2. Chief HR Officer, HRMD, RCSC, Thimphu
- 3. Office copy

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