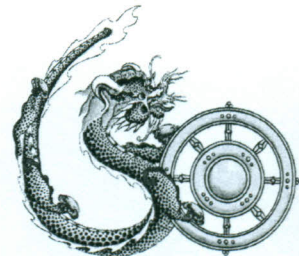




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ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
TASHICHHO DZONG



MoF/HRD/Foreign Posting/37/2017/1162

February 9, 2017

VACANCY FOR THE FOREIGN TRANSFER OF ASSISTANT LIAISON TRANSIT OFFICER, MINISTRY OF FINANCE

As per the notesheet approval accorded vide notesheet no MoF/HRD/Foreign Posting/37/2017/1160 dated 9 February 2017, Ministry of Finance is pleased to announce the vacancy of Assistant liaison Transit officer as detailed below:

Post	Position Level	Slot	Place of posting	Duration	Minimum Qualification	Other Training Requirements
Assistant Liaison Transit Officer	P2 A	1	Liaison Transit Office (LTO) Kolkotta	3 years	B.Com/BA (Economics)	Advance training in Tax/Customs/Admin/Commercial Accounting/Public Finance

Interested **in-service civil servants from the DRC, MOF, who meet the eligibility criteria** may apply for the post along with the following documents to HRD, MoF, Thimphu latest by **24 February 2017**.

- Curriculum vitae – CSIS generated copy and the CV must be assured on accuracy of the information in CSIS.
- Security clearance
- Audit clearance
- Medical fitness certificate (original)
- Copy of PE ratings for the last two years (2014-2015 & 2015-2016)
- Certificates of merits/achievements, if any (copy)

The basic criteria

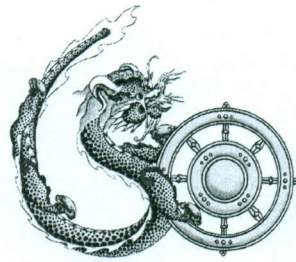
The candidate should:

- Be a Bhutanese citizen.
- Have completed minimum active service of 10 years.
- Possess excellent written and communications skills in English.
- Have excellent public relation skills.
- Have clean service record
- Have minimum of 5 years of work experience in Customs.



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- vii. Employees who have availed such posting in the past are not eligible
- viii. Be currently under MoG "Finance & Audit Services Group" with Sub-Group "Revenue Services"
- ix. Be eligible as per Clause 13.7.3.2 (g) of Chapter 13.7 of BCSR 2012.

In the event several candidates qualifying for a single position under the basic criteria, then the candidate fulfilling the following **specific criteria** will be given preference;

Specific criteria

- i. Extra co-curricular activities (as per certificate)
- ii. Individual Achievements (as per certificate)
- iii. Performance Ratings (last two years)
- iv. Rural Posting (as per RCSC rule)
- v. Seniority (nos. of years in service)

For further clarification, please contact HRD, MoF at 333104/322268 during office hours.

(Dr Ugyen Tshewang)
Chief HR Officer

Copy:

- 1. Hon'ble Secretary, Ministry of Finance for kind information
- 2. Director, Department of Revenue and Customs, Thimphu
- 3. Chief HR Officer, HRMD, RCSC, Thimphu
- 4. Office copy