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ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF FINANCE  
TASHICHHO DZONG



MoF/HRD/ToE/3/2016/ 425

September 12, 2016

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**Subject: Notification on Annual Transfer of Accounts Personnel**

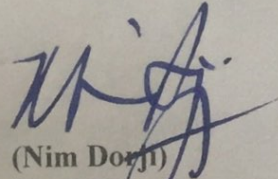
Dasho/Sir/Madam(s)

In pursuant to BCSR 2012 Clause 14.4.6, the Ministry of Finance would like to notify all the Ministries, Dzongkhags and Agencies on the annual transfer exercise of the accounts personnel. The Ministry of Finance, in order to facilitate the smooth transfer processes has established a coordinated transfer system whereby each individual is given the preference to choose three places for their placement.

Accordingly, the respective agencies are requested to instruct the accounts personnel who have served 4 years or more in the same agency to note the following while submitting the placement options:

- i. *The placement options should be the names of the places (Dzongkhags) and not the specific agencies.*
- ii. *The transfer option form should have all three different places indicated along with the spouse details.*
- iii. *Incomplete information in the transfer option form will be considered invalid and the placement will be decided by the MoF.*
- iv. *MoF does not guarantee that all placement proposals will be approved. The placement will be based on the availability of vacant post and the genuineness of the proposal.*

Therefore, all the respective agencies are requested to submit the transfer proposals duly recommended by the respective HRCs latest by September 30, 2016 to HRD, MoF or email at [cwangmo@mof.gov.bt](mailto:cwangmo@mof.gov.bt). The lists of accounts personnel due for the transfers are attached herewith for your reference.

  
(Nim Dorji)  
Finance Secretary

Copy:

- 1. All the head of the Ministries, Dzongkhags and other Agencies
- 2. Director, RCSC, Thimphu
- 3. Office copy