



དཔལ་ལྷན་འབྲུག་གཞུང་།

རྒྱལ་ཞུང་གི་ལོ་ལྷན་ལྷན་ཚོགས།

ROYAL GOVERNMENT OF BHUTAN  
ROYAL CIVIL SERVICE COMMISSION



RCSC/HRMD/7/2014/1169

October 7, 2014

Notification

With regard to the notification sent vide letter no. RCSC/HRMD/7/2014/52 dated July 3, 2014; the Royal Civil Service Commission (RCSC) would like to clarify on the one month preparatory time granted to superannuating civil servants with effect from July 1, 2014.

During the consultative meetings held with some of the Agencies, it was found that the Agencies have treated the one month preparatory time as leave and had acted accordingly. The RCSC would like to clarify that this period is not to be considered as leave; rather it should be understood as a period during which the incumbent would be freed up of his/her responsibilities to ensure smooth transition to retirement. The period is to be used by the individual to:

1. complete handing-taking over of responsibilities;
2. complete necessary formalities to process retirement benefits; and
3. prepare for a life after exit from the Civil Service.

In this context, the RCSC would like to request all the Agencies to note this clarification and disseminate the information to the superannuating civil servants.

The RCSC solicits cooperation and support from all the Agencies in realizing its initiative towards improving the Civil Service Welfare.

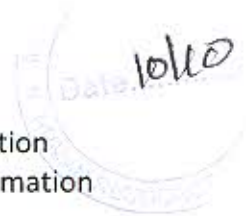
(Karma Tshiteem)

Chairperson

Royal Civil Service Commission

Copy to:

1. Hon'ble Prime Minister of Bhutan for kind information
2. Hon'ble Secretary, Cabinet Secretariat, Tashichhodzong for kind information
3. Gyalpoi Zimpon, His Majesty's Secretariat, Tashichhodzong for kind information



CHRO  
for M/A  
ad  
8/10/14

MINISTRY OF FINANCE  
Administration & Finance Division  
I.C.M No.....Date..... 8/10/14



དཔལ་ལྷན་འབྲུག་གཞུང་།

རྒྱལ་ཞུང་གི་འཕྲོད་ལྟེན་ལྷན་ཚོགས།

**ROYAL GOVERNMENT OF BHUTAN**  
**ROYAL CIVIL SERVICE COMMISSION**



4. Hon'ble Chairperson, ACC, Thimphu for kind information
5. Hon'ble Chief Election Commissioner, Election Commission of Bhutan, Thimphu
6. Hon'ble Auditor General, Royal Audit Authority, Thimphu
7. Hon'ble Secretaries, Ministries, Thimphu
8. Hon'ble Secretaries/Director General/Director, Autonomous Agencies, Thimphu
9. Dasho Dzongdags, 20 Dzongkhags
10. Chief HR Officer/HR Officers of all Ministries, Agencies and Dzongkhags for information and necessary action

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