

## र्टिंग.क्ष्र्य.स्या

## ROYAL GOVERNMENT OF BHUTAN MINISTRY OF FINANCE TASHICHHO DZONG



FM/DNP/PD/08/2009/715

Date: September 7, 2009

## NOTIFICATION

The Ministry of Finance has received many cases from the Procuring Agencies on bidders not submitting complete COPY of their bids. In most cases the Bidders are submitting only the Bill of Quantities (BoQ) as the COPY. Therefore the Ministry of Finance would like to notify all Bidders (Contractor/Supplier/Individual Consulting Firms/Consultancy Firms) that while submitting the Bids, the COPY of the ORIGINAL Bid should be an identical copy containing a copy of all the documents that are enclosed in the ORIGINAL Bid. The COPY should preferably be PHOTOCOPY and in case if it is not a PHOTOCOPY, the bidder should make sure that all corrections, initials, signatures etc. are also made on the COPY.

Since the COPY is used for the Evaluation of bids, non-submission of a COPY and/or submission of incomplete COPY of the bid may lead to delay in evaluation and/or the bid becoming non-responsive to the requirement of the Bidding Document.

This is issued in the line with the Procurement Rules and Regulations 2009 and the requirements of the Standard Bidding Documents and the Standard Request for Proposal.

For further clarification, please contact the Public Procurement Policy Division, Department of National Properties, Thimphu at 02-322582.

Nima Wangdi Director General

## Distribution to:

- 1. All the Ministries,
- 2. All Dzongkhags
- 3. Autonomous and Constitutional Bodies
- 4. All Media Houses

8/c