

## Application for Sales Tax Exemption on Goods &amp; Commodities

Ref. No.: \_\_\_\_\_

Date: \_\_\_\_\_

**1. Applicant Details:**

Name : \_\_\_\_\_  
 TPN/CID/PP No. : \_\_\_\_\_  
 Designation : \_\_\_\_\_  
 Organisation : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Phone/Fax No. : \_\_\_\_\_

**2. Exempt Organisation/Project Details:**

Name : \_\_\_\_\_  
 Entity Code : \_\_\_\_\_  
 Type : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Source of Funding : \_\_\_\_\_  
 Date of Commencement: \_\_\_\_\_

**3. Type of Import/Purchases:**(Please Tick )

- Equipment  
 Motor Vehicle  
 Raw-Material  
 Plant & Machinery  
 Personal Effects  
 General Goods/Commodities  
 Others: \_\_\_\_\_  
 Remarks: \_\_\_\_\_

**4. Purpose of Import/Purchases:**

- Bhutanese Organisation/Agency  
 Foreign Diplomatic Mission  
 International Organisation  
 Privileged Personal/individual  
 Manufacturing Unit  
 Public Interest  
 Project  
 Service Unit  
 Others: \_\_\_\_\_

**5. Country of Origin of Goods:**

- Bhutan  
 India  
 Third Country : \_\_\_\_\_  
 \*Entry Point to Bhutan: \_\_\_\_\_

**6. Supplier Details**

Name : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Invoice No. : \_\_\_\_\_  
 Invoice Date : \_\_\_\_\_

**7. Import/Purchase Details**

Sl. No.	BTC Code	Commodity Description	Unit	Quantity	Currency	Value/Amount

**Note:**

- i. Details of imports/purchases must be entered as per Performa invoice/bills.  
 ii. Following documents must be enclosed and should bear ref. no./dt. of application and name/signature of the applicant. (Please Tick relevant )
- Three copies of original bill(s)/ invoice(s) attested by the name & signature of the Project Coordinator or competent authority as entered above.
  - Bill of Quantity (BOQ) in case of project related imports/ purchases.
  - Undertaking Note (GP Form II) affix with legal stamp must be enclosed.
  - Utilization Statement (ST Form V) for P&M/RM.

(Signature, Name &amp; Designation of Applicant)