

APPLICATION FORM FOR BST/DUTY REFUND

To:

The Regional Director,

RRCO, Thimphu; Phuentsholing; Gelephu; Samtse; S/Jonkha.

Date.....

Sl. no.	Bill/Invoice No. & Date	Particulars of goods	Invoice amount	Import Declaration Form No.	Rev. receipt No. & Date	Refund Claims Nu.	IDEC No. & Date	Remarks

Supplier's name: _____

BIC No _____

Address: _____

I/We declare that information given in this declaration and attached documents are true and correct to the best of my knowledge, and shall be exclusively for the purpose(s) stated above. In case the declaration is found to be untrue & incorrect, I/We shall be liable for fines, penalties & prosecution as per provisions of the Sales Tax, Customs & Excise Act, 2000.

Signature of the Applicant**FOR OFFICIAL USE ONLY**

Book & page No.	Deposit No. & Date	Tax Paid Nu.	Refund admitted	Type of Refund	Remarks

Verified by:**Seal & Signature
(Regional Director)****Refunded to:**

Name of Organizations/Agency: _____ Address _____

Seal and signature _____ Bank Account No.: _____

Reference No. _____ Date _____

Verified by: Revenue Accounts & Audit (HQ)

Approved by:
Head of the Department

Instructions

1. The refund form should be filled up by the Exempt Organisations on receipt of the application from the supplier.
2. In case of third country origin goods original Import duty exemption certificate (IDEC) must be submitted along with the claims.
3. Each refund case should use one refund form.
4. All refund form should be submitted in triplicate copies along with required documents.