

Sub: **Air Ticket Quotation**

The sealed rates are invited from the authorized travel agents for air ticketing for the following sectors.

Type of Class : 1 Business & 1 Economy Class
No. of Pax : 2person
Name of Official : Mr. Lam Dorji, Finance Secretary, MOF & Mr.Tshewang Norbu,DPA

Date	Sector
20 Sept 2009	Bangkok/Manila
24 Sept 2009	Manila/ Bangkok

(Morning TG flights on both the sectors, i.e.Bangkok-Manila-Bangkok)

1. You are requested to submit the sealed rates to this Ministry on **14.09.2009** before **12 noon**.
2. The quotations received after the date line shall not be entertained.
3. We will not accept the unconditional quotation like an increase of fares or changing of airlines at the time travel.
4. The validation of fares and available of seats should be as per the details mentioned above.
5. The availability and confirmation of seat at the time of travel should be confirmed before submitting your quotation.
6. You are requested to submit the Ticketing License issued by the Ministry of Trade % Industry with your quotation.
7. The quotation should submit along with the confirm itineraries.
8. The quotation should be submitted along with a security deposit of 2% of the total quoted value in favor of Chief Administrative Officer, Ministry of Finance.
9. The security deposit will be refunded/return after the return of officials from abroad.
10. The travel agents are requested to quote the rate as per the sectors given as above.
11. The quotation without security deposit and without sealed envelope will not be entertained.
12. The bidders are requested to mention the name of the air lines.
13. The sealed quotation should be address in favor of the Chief Administrative Officer, Ministry of Finance.

(Sonam Wangdi)
Chief Administrative Officer

